Town of Norfolk

Norfolk Town Board

November 12, 2026 DRAFT

The Norfolk Town Board held its Regular Monthly Meeting on Thursday, November 12, 2026 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Travis Villnave, Councilwoman Denise Maldonado, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6:00 PM.

APPROVAL OF MINUTES

The minutes of the October 8, 2026 Regular Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

The minutes of the 2027 Budget Work Session #3 on October 16, 2026 were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

SUPERVISOR'S UPDATE

- Labella Associates Quote/Aaron Jarvis-Aaron Jarvis came to discuss the funding source, construction requirements, hazardous materials investigation, and bidding requirements that would be necessary for the Wesleyan Church-Town Hall project. Aaron agreed to meet with the realtor after work one evening to see if the building would be a good fit for the new Town Hall. Supervisor Pernice would also like to know what would be available for parking.

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Blair and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Stephanie O'Shea was reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Dog Officer Report: The monthly report of Dog Control Officer Maurice Larock was reviewed and approved with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried.

*Highway Report from Highway Superintendent Peter Darabon:

- Hauled sand for Louisville, Madrid, and Waddington
- Finished our sand pile yesterday
- New brakes on truck 10
- Started hot patching the culverts we changed
- Trucks have all been serviced
- Had water leak at 94 West Main, 671 River Road, and 1 Elm Circle
- Replaced shut off at 432 Joy Road
- All new tires on Truck 5
- Hauled 230 ton of 5/8s stone to Joy Road

was approved with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor-Carried.

EXECUTIVE SESSION

- An executive session was held to discuss the employment history of a particular person. No action was taken.

ACTION ITEMS

- Bryan Dillon's resignation from the Norfolk Police Department effective October 21, 2026 was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried.
- Cedarwood Grant Consolidation was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried.
- Resolution #11 of 2026 for Relevies was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried.
- Olivia Hunter Contract was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilwoman Maldonado. All in Favor – Carried.
- Town Clerk Holiday Schedule was reviewed and approved as submitted with a motion by Councilman Blair and Councilwoman Maldonado. All in Favor – Carried.
- Handicap Lift was reviewed and approved as submitted with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried.
- The 2027 Budget was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried.
- Local Law #10 of 2026 100% Veterans Exemption was reviewed and approved as submitted with a motion by Councilwoman Maldonado and Councilman Blair. All in Favor – Carried.
- Resolution #12 of 2026 Budget Modification was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried.

COUNCIL COMMENTS

Councilman Travis Villnave – None
Councilwoman Denise Maldonado – None
Councilman Martin Blair Sr. – None
Deputy Supervisor Eric Molnar – None

APPROVAL OF BILLS

The Abstract of Vouchers in the amount of $75,649.07 along with the additional vouchers:

- St. Lawrence County Clerks Association for $100.00
- Pease & Gustafson for $437.50
- Usherwood Office Technology for $39.65
- Amazon Capital Services for $485.72
- Next Era Contracting for $330.00
- National Grid for $8,776.23
- Gillee's Trucking for $1,447.93
- Barrett Paving Materials for $3,067.39

were reviewed and approved for payment with a motion by Councilman Villnave and Councilwoman Maldonado. All in Favor – Carried

The Voucher for NYS Retirement in the amount of $128,558.00 will be listed as a separate entity was approved with a motion by Supervisor Pernice and Councilwoman Maldonado. All in Favor – Carried

PUBLIC COMMENTS

- Brenda Paige requested money to renew the flowerbed at the Memorial Park. Supervisor Pernice and Deputy Supervisor Molnar made a motion for up to $500.00 to renew the flowerbed. All in Favor – Carried
- Justice Derek Stevenson requested that the Town Board members look into parking at the Wesleyan Church and options that would accommodate more parking before making a decision.

ADJOURNMENT

The meeting was adjourned at 6:50PM with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Villnave
Councilwoman – Denise Maldonado
Councilman – Martin Blair Sr.

Dated: November 12, 2026

Stephanie O'Shea – Norfolk Town Clerk