Town of Norfolk

Norfolk Town Board

September 10, 2026

The Norfolk Town Board held its Regular Monthly Meeting on Thursday, September 10, 2026 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Travis Villnave, Councilwoman Denise Maldonado, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6:00 PM.

APPROVAL OF MINUTES

The minutes of the August 13, 2026 Regular Board Meeting were reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

The minutes of the August 27, 2026 Town Board 2027 Budget Work Session were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

SUPERVISOR'S UPDATE

- All bills are back from the demolition on 49 West Main Street. The total bill that will be sent to the landowner is $129,696.57.

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

Reports (Continued)

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Stephanie O'Shea was reviewed and approved as submitted with a motion by Councilman Blair and Councilwoman Maldonado. All in Favor – Carried

*Monthly Court Report: The monthly report for the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Blair and Councilwoman Maldonado. All in Favor – Carried

- Town Justice Derek Stevenson questioned if the Town Board would approve him writing and submitting the JCAP Grant for the Town Hall which would create building security for all the employees. Supervisor Pernice scheduled a meeting to discuss this on Tuesday September 15, 2026 at 11:00am.

*Verbal Highway Report from Highway Superintendent Peter Darabon:

- 40 feet of 2-foot culvert set on Brothers Road
- 50 feet of 18-inch culvert set on River Road
- 60 feet of 15-inch culvert set on River Road
- Boom mowing has been done on Fayette Road and the ridge
- Patched on the Marsh Road
- Paving complete 3.5 miles
- Hauled blacktop for Stockholm, Madrid, and Waddington
- Fixed water shutoffs on 33 South Main and 714 CR 38
- Worked on the sewer at the senior citizens
- Hauled 500 tons of 5/8s crusher run stone to the Joy Road
- Shoulders are put on Yaleville, Sunset, and Pleasant

was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor-Carried

EXECUTIVE SESSION

- None

ACTION ITEMS

- The September 17-23 2026 Constitution Week was reviewed and approved as submitted with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

- Local Law #6 of 2026 Small Residential Business was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

- Local Law #7 of 2026 Solar Development was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

- Local Law #8 of 2026 Fuel Transfer Terminal was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

- Local Law #9 of 2026 Keeping of Poultry was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Blair. All in Favor – Carried

- Budget Resolution #10 was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

COUNCIL COMMENTS

Councilman Travis Villnave – None
Councilwoman Denise Maldonado – None
Councilman Martin Blair Sr. – None
Deputy Supervisor Eric Molnar – None

APPROVAL OF BILLS

The Abstract of Vouchers in the amount of $213,210.52 along with the additional vouchers:

- Jock Pest Control for $400.00
- Alltech Integrations for $210.00
- SLC Highway Department for $21,005.44
- Gillee's Auto Truck for $5,371.25
- Barrett Paving for $325,333.33

were reviewed and approved for payment with a motion by Councilman Villnave and Councilwoman Maldonado. All in Favor – Carried

PUBLIC COMMENTS

- Jodi Blair mentioned the concession stand at the Dow Field on Stark Road needs to be re-stained. Will check if the T1-11 needs to be replaced or re-stained. The Town will purchase the stain and the replacement of the bases. Jodi asked about fixing the field by the arena for Little League. Supervisor Pernice requested that Jodi have a discussion with Tracy Martin regarding this first as there is an adult team that uses the field. Jodi would also like the information from Kate Chepeleff regarding recreational grants.
- Ethel Houghton submitted a grant for the poplar tree to be removed from the High Street Cemetery and adding new fencing for $12,000. She will know the first part of January if this will be approved.
- Sue Rau wanted to thank the Highway Department for cleaning her road. She asked if the town laws were on the Norfolk Town Website. Supervisor Pernice explained that it is not online yet, but it will be stored by General Code once it is completed. Sue spoke with Bobbi Phillips about putting up a sign on State Route 420 of events in Norfolk. This would help raise awareness and get the town more business. Councilman Villnave will send Supervisor Pernice some prices on signs.
- Supervisor Pernice mentioned that Massena Animal Shelter will not be taking animals in 2027. He is looking into prices at Gouverneur, Bangor, and Moira Animals Shelters for next year.

ADJOURNMENT

The meeting was adjourned at 6:43pm with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Villnave
Councilwoman – Denise Maldonado
Councilman – Martin Blair Sr.

Dated: September 10, 2026

Stephanie O'Shea – Norfolk Town Clerk