Town of Norfolk

Norfolk Town Board

August 13, 2026 Draft

The Norfolk Town Board held its Regular Monthly Meeting on Thursday, August 13, 2026 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Travis Villnave, Councilwoman Denise Maldonado, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6:00 PM.

APPROVAL OF MINUTES

The minutes of the July 9, 2026 Regular Board Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

SUPERVISOR'S UPDATE

- Town Justice Derek Stevenson addressed the board letting them know that he and Town Justice George Grubee are working on and plan to submit for a JCAP grant. The grant would be for added security and other upgrades to the Town Hall & Parking Lot . There was agreement from the board members to proceed by getting a committee together to work out the specifics. Judge Stevenson will coordinate with the appropriate department heads and board members as needed to flesh out the details.
- Supervisor Pernice noted that the cost of the Town's Health Insurance will be increasing 23.17% effective 12/1/2026.
- The 1st 2027 Budget Meeting is 08/27/2026 6pm @ the Town Hall.

- Decision to start the preliminary budget with 3% increase in salaries was approved with a motion by Deputy Supervisor Molnar and Councilwoman Maldonado. All in Favor - Carried

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried

- Supervisor Pernice noted that the Dodge Charger is headed toward its 2nd engine replacement.

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Stephanie O'Shea was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

*Monthly Dog Officer Report: The monthly report of Dog Control Officer Maurice Larock was reviewed and approved with a motion by Councilman Blair and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Court Report: The monthly report for the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Villnave and Councilwoman Maldonado. All in Favor – Carried

*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Found water leak on Sober Street
- Fixed water shut off at 8681 State Highway 56, 12 Sober Street, and 429 Joy Road
- Hauled for Stockholm, Brasher, and Madrid
- Automatic flusher on North Moore is up and running

- Worked up at the sewer plant on digesters and fixed blower 3
- Installed 60ft of 12-inch culvert and 180ft of 24-inch culvert
- Fixed washouts on Marsh Road
- Jared has been out boom mowing
- Price of salt is $81.00 a ton
- Price of blacktop is $75.00 a ton

was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor-Carried

*Norfolk Rescue Squad Report for 2nd Quarter of 2026: The quarterly Norfolk Rescue Squad Report was reviewed and **NOT** approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor - Carried.

*Dominick Zappia Arena Report for 2025-2026 Season was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Blair. All in Favor – Carried

EXECUTIVE SESSION

- Decision to go to Executive Session to discuss the employment history of a particular person was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

No Action Taken

ACTION ITEMS

- The reclassification of Dan Beaudoin from MEO to Mechanic at $27.05 was reviewed and approved as submitted with a motion by Councilman Blair and Councilwoman Maldonado. All in Favor – Carried

- Full-time appointment of Olivia Hunter was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilwoman Maldonado. All in Favor – Carried

- The following Public Hearings:
  - Local Law #6 of 2026 Code Section Number Correction on September 10th at 5:20pm
  - Local Law #7 of 2026 Solar Development on September 10th at 5:30pm
  - Local Law #8 of 2026 Liquid Petroleum Terminal on September 10th at 5:40pm
  - Local Law #9 of 2026 Keeping Domestic Poultry on September 10th at 5:50pm

  were all set and approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

- The Budget Resolution #9 was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilwoman Maldonado. All in Favor – Carried

- Permission for the Norfolk Historical Association to use the town's EIN for purposes of seeking grant monies for restoration work at High Street Cemetery was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

COUNCIL COMMENTS

Councilman Travis Villnave – none
Councilwoman Denise Maldonado – none
Councilman Martin Blair Sr. – none
Deputy Supervisor Eric Molnar – none

APPROVAL OF BILLS

The July Abstract of Vouchers in the amount of $142,086.85 along with the additional vouchers:

- St. Lawrence County Solid Waste for $1,412.38
- Northrop's Hill Top Nursery for $657.50
- Village of Massena for $301.22

- Blevins Motors Inc for $127.90
- Maurice Larock for $30.45
- Gillee's Auto Truck & Marine Inc for $142.59
- Sydenstricker Nobbe Partners for $158.86
- Airgas USA LLC for $513.37
- Pete and Chris Amusements for $5,500.00

were reviewed and approved for payment with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried

PUBLIC COMMENTS

- Bobbi Phillips noted that the Norfolk NY Chamber has been putting in some time and resources to see what options are available for a new sign. She provided some quotes she obtained for potential town signs (electronic) if it was ultimately determined that the sign donated by Alcoa didn't work out.
- Kate Chepeleff also noted that she had gotten confirmation from NYSDOT that the set back along SH 56 in location being looked at was 33' from the center of the road. Highway Superintendent Pete Darabon agreed to put some markers to that effect for reference so further site evaluation work could proceed. First choice of location is on SH 56 across from the W Main Street bridge.

ADJOURNMENT

The meeting was adjourned at 7:15pm with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Villnave
Councilwoman – Denise Maldonado
Councilman – Martin Blair Sr.

Dated: August 13, 2026

Jill M. Molnar – Norfolk Deputy Town Clerk