

Town of Norfolk
Norfolk Town Board
June 11, 2026 Draft

The Norfolk Town Board held its Regular Monthly Meeting on Thursday, June 11, 2026 at 06:05 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Travis Villnave, Councilwoman Denise Maldonado, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6:05 PM.

APPROVAL OF MINUTES

The minutes of Public Hearing for Correcting the Alternative Veterans Exemption were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

The minutes of the May 14, 2026 Regular Board Meeting were reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried

SUPERVISOR’S UPDATE

- New Town Hall Building- Supervisor Pernice and Deputy Supervisor Molnar made a motion to look into available funding for the New Town Hall Building. All in Favor - Carried

- Planned Equipment Maintenance Proposal- Deputy Supervisor Molnar and Councilman Blair made a motion to move forward with getting quotes to fix the water/sewer generators. All in Favor - Carried

SUPERVISOR'S UPDATE (*Continued*)

- Hall on 420 – Deputy Supervisor Molnar and Councilman Blair made a motion to move forward with having several layers of wax applied to the floor in the hall. All in Favor - Carried

- Windows in the Town Hall – Councilman Villnave and Councilman Blair made a motion to get quotes for new windows in the Supervisor's Office, Assessor's Office, Town Clerk's Office, and in the stairway of the Town Hall. All in Favor - Carried

- Travis Bond's Property at 49 West Main Street– Supervisor Pernice and Councilman Villnave made a motion to skip the 60-day violation order and follow through with an emergency order for this building. All in Favor – Carried

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Villnave and Councilwoman Maldonado. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Stephanie O'Shea was reviewed and approved as submitted with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried

*Monthly Dog Officer Report: The monthly report of Dog Control Officer Maurice Larock was reviewed and approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

*Monthly Court Report: The monthly report for February of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

REPORTS (Continued)

*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Installed culvert pipe at 86 Stark Road
- Sewer at Methodist Church
- Roadsides have been mowed twice
- Patched River Road, Clinton Street, and Bank Street
- Cut trees on Adams Road
- Dug out stones on Brouse, Pleasant, and Sunset
- Problem with automatic flusher on North Moore, waiting on parts
- Flushing Hydrants
- Bought a new Kubota lawnmower

was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor-Carried

EXECUTIVE SESSION

- Called to order to discuss the medical history of a particular person with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried. No action was taken.

ACTION ITEMS

- The appointment of Deanna Saliba to the Norfolk Museum Board was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried
- The resignation of Martin Bregg from the Norfolk Museum Board effective June 2, 2026 was reviewed and approved as submitted with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

- Town Clerk summer hours were reviewed and approved as submitted with a motion by Councilman Blair and Deputy Supervisor Molnar. All in Favor – Carried

ACTION ITEMS (*Continued*)

- New Court Security Officer was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilwoman Maldonado. All in Favor – Carried
- Agreement to Spend Highway Funds was reviewed and approved as submitted with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

COUNCIL COMMENTS

Councilman Travis Villnave – None
Councilwoman Denise Maldonado – None
Councilman Martin Blair Sr. – None
Deputy Supervisor Eric Molnar – None

APPROVAL OF BILLS

The June Abstract of Vouchers in the amount of \$72,476.84 along with the additional vouchers:

- NYS Assessor's Association for \$120.00
- Alltech for \$72.60
- CED-Baldwin Hall for \$106.88
- Village of Massena for \$428.34
- Converse Labs for \$800.00
- JE Sheehan for \$726.85
- Woodchop Shop for \$86.00
- Skippy's Auto for \$47.00
- UDIG NY for \$15.00

- Joe Johnson Equipment for \$2,419.62

were reviewed and approved for payment with a motion by Councilman Villnave and Councilwoman Maldonado. All in Favor – Carried

PUBLIC COMMENTS

- The St. Lawrence County Board of Legislatures passed Resolution No. 193-2026 that affirms municipalities to have local authority over data centers.

ADJOURNMENT

The meeting was adjourned at 7:33pm with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Villnave
Councilwoman – Denise Maldonado
Councilman – Martin Blair Sr.

Dated: June 11, 2026

Stephanie O'Shea – Norfolk Town Clerk