

Town of Norfolk
Norfolk Town Board
April 9, 2026

The Norfolk Town Board held its Regular Monthly Meeting on Thursday, April 9, 2026 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Travis Villnave, Councilwoman Denise Maldonado, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6:00 PM.

APPROVAL OF MINUTES

The minutes of Public Hearing for Review Code to Regulate Battery Storage Systems on March 12, 2026 were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried.

The minutes of Public Hearing for Unsafe and Substandard Buildings definitions on March 12, 2026 were reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried.

The minutes of the March 12, 2026 Regular Board Meeting were reviewed and approved as submitted with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried.

SUPERVISOR'S UPDATE

- Tim Connelly provided the 2025 Norfolk Library Report. He announced that all the St. Lawrence County Libraries except Hammond are participating in an April Word Scramble. The winner will receive a \$100 Amazon e-gift card.
- Ben Todd presented the Norwood-Norfolk Elementary School Let Grow Community Program, so if the community members see more kids around town, they know about this program. This will give kids the opportunity to develop self-confidence by doing tasks independently.
- There was discussion with the Norfolk Rescue Squad whether or not to release their checks, due to not getting a detailed financial report of how the money was being spent. There was a motion by Supervisor Pernice and Deputy Supervisor Molnar that the checks would be released as long as Councilman Blair and Deputy Supervisor Molnar can agree with the Rescue Squad on what financial report would be sufficient within a week. All in Favor – Carried.

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried.

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried.

*Monthly Town Clerk Report: The monthly report of Town Clerk Stephanie O'Shea was reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried.

*Monthly Court Report: The monthly report for February and March of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried.

REPORTS (Continued)

*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Driveways were installed at 1719 Sober Street and 144 Fayette Road
- 500 tons of 5/8 crusher run hauled for this years mulch
- Been sand blasting and painting plows and wings
- Will start sweeping next week
- For plowing season \$50,000 in fuel
- Plow season 25/26 per truck 5: 5,364.6 miles; 1,872.7 gallons; 2.9 average mpg

was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor-Carried.

EXECUTIVE SESSION

- \$15,000 revolving loan for Bobbi and Dustin Phillips was approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried.

ACTION ITEMS

- The appointment of Nicholas Michaud to the Museum Board was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried.
- The update on annual Court Audit Report will be completed on 4/10/2026.
- The contract with Norwood-Norfolk Baseball for \$650.00 for 2026 was reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried.
- Town of Norfolk permit fees were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried.

ACTION ITEMS (Continued)

- The Public Hearing for Local Law #4 of 2026 for May 14th at 5:45pm Correcting the Alternative Vets Exemption was reviewed and approved as submitted with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried.
- Resolution #5 of 2026, budget modifications were reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried.
- Local Law #3 of 2026 was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor- Carried

COUNCIL COMMENTS

Councilman Travis Villnave – None

Councilwoman Denise Maldonado – None

Councilman Martin Blair Sr. – None

Deputy Supervisor Eric Molnar – None

APPROVAL OF BILLS

The April Abstract of Vouchers in the amount of \$202,647.17 along with the additional vouchers:

- Stamp Fulfillment Services: \$1,443.25
- Renotta Nightengale: \$39.15
- Diana C. Dufresne, M. Ed Director: \$18.12
- Christopher Radel: \$500.00
- Converse Labs: \$709.00
- CST Group: \$1,942.25
- Pease and Gustafson LLP: \$82.50
- Olivia Hunter: \$128.15
- Town of Norfolk Highway Department: \$755.83
- Usherwood Office Technology: \$198.22

APPROVAL OF BILLS (Continued)

- Next Era Contracting: \$605.55
- St. Lawrence Supply: \$249.06
- JC Merriman: \$655.24
- Lowes: \$128.33
- ABCD Sanitation: \$138.00
- Tisdell Associates: \$4,750.00

were reviewed and approved for payment with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried.

PUBLIC COMMENTS

*Bobbi Phillips announced there is going to be a Chicken BBQ on April 18th at 11am at the Norfolk Fire Station.

*Bobbi Phillips is looking into getting a sugar maple tree for Americas 250th year anniversary for \$450.00.

*There will be a Planning Board Meeting on Thursday April 16th to review two Special Use Permits and review the Farm Stand Code.

ADJOURNMENT

The meeting was adjourned at 7:28PM with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried.

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Villnave
Councilwoman – Denise Maldonado
Councilman – Martin Blair Sr.

Dated: April 9, 2026

Stephanie O’Shea – Norfolk Town Clerk