

Town of Norfolk
Norfolk Town Board
March 12, 2026

The Norfolk Town Board held its Regular Monthly Meeting on Thursday, March 12, 2026 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Travis Villnave, Councilwoman Denise Maldonado, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6:00 PM.

APPROVAL OF MINUTES

The minutes of the February 12, 2026 Regular Board Meeting were reviewed and approved as submitted with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried

SUPERVISOR'S UPDATE

- Historical Presentation on Parabolic Bridge from Clarkson- Eight Clarkson students came and presented their proposal for rehabilitation and reconfiguration of the bridge. There is a copy of this plan with Martin and Clarkson University for future reference. The Clarkson students will be at Bregg's Winery on March 24th at 6:00pm to do another presentation and answer any questions.
- Norwood Norfolk Youth Baseball/Softball-Jodi Blair and Danielle Gymer addressed the board with utilizing the Norfolk Arena for the kids to practice prior to the season and during the season when the weather is bad. The Town Board agreed as long as the kids would use softer balls and no bats inside of the arena.

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried

*The Special Response Task Force was approved with the condition that the town will only be responsible for paying for the police officer's uniform and the police agreeing to keep their regular working hours with the town during this time with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor-Carried

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Stephanie O'Shea was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

*Monthly Dog Officer Report: The monthly report of Dog Control Officer Maurice Larock was reviewed and approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Court Report: The monthly report for January of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried

*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Working on sewer at Old Lencore Building, Squad Building, and Arena
- Have been working on frozen culverts
- Have been cold patching
- There was a water break on Fairlawn and State Highway 56
- Fixed Clarifier 4 at sewer plant
- Put road flooded signs on Marsh, Dishaw, and Regan roads
- Fixed the main water shutoff valve on Woodland Drive

was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor-Carried

EXECUTIVE SESSION: None

ACTION ITEMS

*Terri Bump's resignation from the Norfolk Housing Authority Board was approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried.

*Appoint Denise Maldonado as a liaison to attend the next Norfolk Housing Authority Board meeting was approved with a motion by Supervisor Pernice and Councilman Blair. All in Favor-Carried.

*Resolution #4 of 2026 for 2nd notice fee of \$2.00 per parcel for 2026 Town and County Tax Collection was approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

*Engineering agreement for new office building was approved with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

*Local Law #1 BESS code section was approved with the condition to reference the state building code for building ventilation and air movement with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried.

*Local Law #2 definitions for to regulate unsafe and substandard buildings was approved with a motion by Supervisor Pernice and Councilman Blair. All in Favor-Carried.

*Set Public Hearing for a Moratorium on large energy storage systems on April 9, 2026 at 5:45pm was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor-Carried.

COUNCIL COMMENTS

Councilman Travis Villnave – Looking at locations of where to put a Town of Norfolk sign

Councilwoman Denise Maldonado – None

Councilman Martin Blair Sr. – None

Deputy Supervisor Eric Molnar – None

APPROVAL OF BILLS

The March Abstract of Vouchers in the amount of \$68,948.51 along with the following vouchers:

\$4,476.25 Office of the State Comptroller \$115.28 Maurice Larock

\$354.00 Alltech Integrations \$425.00 NYS Environmental Conservation

\$5,004.06 Compass Minerals America

were reviewed and approved for payment with a motion by Councilman Villnave and Councilwoman Maldonado. All in Favor – Carried

PUBLIC COMMENTS

*Bobbi Phillips is working on a grant for a pickleball court at either the Norfolk Arena or the Raymondville Park.

*For America's 250th year anniversary towns are able to purchase a 35 foot elm tree for \$1,800 that comes with a plaque to put in the town. Bobbi will research other trees available that could be purchased for that amount of money.

*Jodi Blair asked the board if the youth program was allowed to put a storage shed for equipment along the first base line at the Norfolk Arena. There was discussion and agreed upon as long as it was 75 feet from the road.

ADJOURNMENT

The meeting was adjourned at 7:38pm with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Villnave
Councilwoman – Denise Maldonado
Councilman – Martin Blair Sr.

Dated: March 12, 2026

Stephanie O’Shea – Norfolk Town Clerk