

Town of Norfolk
Norfolk Town Board Organizational Meeting
January 15, 2026

The Norfolk Town Board held its Annual Organizational Meeting on Thursday, January 15, 2026 at 05:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Travis Villnave, Councilwoman Denise Maldonado, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 5:00 PM.

APPROVAL OF MINUTES

The minutes of the 12/23/2025 Town Board Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

SUPERVISOR'S UPDATE

- Historical Association: Martin Bregg presented on the bridge the 8 Clarkson Engineers are coming to evaluate for their project. There was discussion regarding the Clarkson students presenting at the end of the project the cost for pedestrian traffic, recommendations for grant writing, and ideas of firms that would do the work.

- Building Committee: Supervisor Pernice discussed the next step was to have an Architectural Feasibility Building Report provided before going any further. There was a motion to get the Architectural Feasibility Building Report by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

Organizational Items

- Meeting Dates 2026 approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried
- Resolution#2 of 2026 for Delegation of Power approved with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor - Carried
- The list of the 2026 Appointments was approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried
- Re-appoint Jayden Pernice to the ZBA Board with a motion by Councilman Villnave and Deputy Supervisor Molnar. All in Favor – Carried
- Re-appoint Kate Chepeleff to the Planning Board with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried
- Re-appoint Jessica Hudson to the Norfolk Library Board with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

Reports

- Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried
- Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilman Blair and Councilman Villnave. All in Favor – Carried

Reports Continued

- Monthly Town Clerk Report: The monthly report of the Town Clerk Stephanie O'Shea was reviewed and approved as submitted with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

- Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved with a motion by Councilman Blair and Deputy Supervisor Molnar. All in Favor – Carried

- Verbal Highway Report:
 - The Highway Department has been plowing a lot of snow, December 28, 2025 the crew worked all night due to freezing rain
 - There have been a couple of complaints regarding the town sidewalks not having the snow removed quick enough. There was a motion made by Supervisor Pernice and Councilman Villnave to reach out to the towns of Odgensburg and Massena to inquire about the pros and cons of having the residents remove the snow from their own sidewalks or being fined.

Executive Session

- None

Action Items

- Contract with Norfolk-Norwood Minor Hockey for \$650.00 for 2026 was approved with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

- Contract with Norfolk Rescue Squad for 2026 was approved with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor – Carried

- Resolution #1 of 2026 for St. Lawrence County Hold Harmless was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor- Carried
- Contract with Jolly Agers for 2026 for \$2500.00 was approved with a motion by Councilman Villnave and Councilman Blair. All in favor- Carried
- Zoning Change on State Highway 310. The following properties were rezoned to Commercial-Highway 23.002-1-14.1, 23.004-1-17.121, 23.004-1-17.11 and 23.004-1-17.122 was approved with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

Council Comments

Councilman Travis Villnave – None

Councilwoman Denise Maldonado – Rabies Clinic was set up at the Norfolk arena on May 13th from 6:00pm-7:00pm with 2 Veterinarians from Silver Birch Veterinary Clinic.

Councilman Martin Blair Sr. – None

Deputy Supervisor Eric Molnar – None

Approval of Bills

The January Abstract of Vouchers in the amount of \$78,497.04 along with the following vouchers:

\$268.92 – Jared Villnave

\$173,879.00 – Tracy Road Equipment , Inc.

\$82.50 – Pease & Gustafson, LLP

were reviewed and approved for payment with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

Public Comment

- None

Adjournment

The meeting was adjourned at 5:30PM with a motion by Supervisor Pernice and Councilman Villnave. All in Favor – Carried

Supervisor- Charles Pernice
Deputy Supervisor- Eric Molnar
Councilman- Travis Villnave
Councilwoman- Denise Maldonado
Councilman- Martin Blair Sr.

Dated January 15, 2026

Stephanie O'Shea – Norfolk Town Clerk