

Town of Norfolk
Norfolk Town Board
September 10, 2012

A monthly meeting of the Norfolk Town Board was held on Monday, September 10, 2012 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilwoman Jean Gang and Councilman Robert Harvey.

PLEDGE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the previous Town Board meeting of August 13, 2012 were reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

SUPERVISOR'S UPDATE

*Supervisor Pernice noted that the Notice to Proceed for the Water Project has been issued and construction will begin this week. The project is expected to take 150 days and should be completed by mid February. The Water Tower in Raymondville will probably not be completed this year.

*Supervisor Pernice announced the date of the Annual Local Government Conference is October 9, 2012 and encouraged all eligible to attend. Registration is due by October 2, 2012.

PUBLIC COMMENTS

*Mr. Roger Conte expressed concern with the Boards decision to bill the campsite three water rates. He did not feel this was fair when there are more than three campsites. Supervisor Pernice stated that the billing of the three water rates was a temporary solution to get something billed. The long term solution will be very different as it will be metered.

*Mr. Roger Conte stated he is being harassed by the Assessor and he has had his limit. Supervisor Pernice stated that he may be the Assessor but he is also a resident and had filed a complaint as a resident. The complaint was followed up by CEO Halpern. Mr. Conte stated he does not want anymore problems.

*The new Wesleyan Minister announced that they will be hosting a Trunk or Treat Program again this year for Halloween. Community Members will be invited

to park on Main or Hepburn Streets and distribute treats out of their trunks to the children trick or treating. This will begin at 6:00 PM.

COMMUNICATIONS

*A Thank You letter was received from the St. Lawrence County One Stop Career Center for utilizing the program and having one of their workers here.

*A Thank You letter was received from the Norfolk Fire Department for all of the Town Boards help.

*Local Government Day will be Tuesday, October 9, 2012 at SUNY Potsdam.

*A letter was received from Steve Burke requesting the Town Board talk to the County Legislatures about the current fiscal mess they are in.

REPORTS

*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

Supervisor Pernice noted that Karla has implemented some new programs including a Business Security Check.

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

*Monthly Dog Control Report: The monthly reports of Dog Control Officer Matt Kroeger and back-up Dog Control Officer Dave Sharpe were reviewed and approved as submitted. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

*Highway Verbal Report: Highway Superintendent Larry Villnave reported that the new tractor with the boom mower is in and working good. He has one person running it for now but two will be trained for it. Mr. Villnave thanked the Board for the purchase.

EXECUTIVE SESSION

An Executive Session was not required at this time.

ACTION ITEMS

*Resignation of Shawn Noel: A motion was made by Councilman Harvey and Deputy Supervisor Enslow to accept the resignation of Shawn Noel from the Police Department. All in Favor – Carried

*Resignation of Bradley Frank: A motion was made by Councilman Harvey and Councilwoman Gang to accept the resignation of Bradley Frank from the Police Department. All in Favor – Carried

Officer in Charge Karla Trimm noted that there are now only seven Officers on the roster.

*Resignation of Randy Wagstaff: A motion was made by Councilwoman Gang and Councilman Harvey to accept the resignation of Randy Wagstaff from the Zoning Board of Appeals. All in Favor – Carried

Supervisor Pernice noted he has received a verbal resignation from Russ Burnap leaving two openings on the ZBA.

*Resolution #20 of 2012: Holding Harmless the County of St. Lawrence for providing service for the Town of Norfolk. The Resolution was reviewed and adopted with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

*Library Roof Repairs: There was discussion on the needed roof repairs for the Library. The Library Board has found some leftover grant funds that they can put towards the repairs. Several estimates have been obtained by the Library Board. A motion was made by Councilwoman Gang and Councilman Harvey to approve funds towards the Library roof repairs not to exceed \$6,000.00. All in Favor – Carried

Councilman Harvey noted that three bids must be obtained.

Deputy Supervisor Enslow stated that he approves repair of the roof but does not agree with the way the budgeting for the Library is done.

*Arena Staff: There was discussion on hiring staff for the arena. Supervisor Pernice stated that he would like to appoint Doug Lavigne as Arena Manager, a part time position, and give him permission to hire three more part time employees for staff. This was approved with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

There was discussion on rates of pay for the arena staff. A motion was made by Councilman Harvey and Supervisor Pernice to pay the Arena Manager \$12.00 per hour and the other three employees \$9.00 per hour. All in Favor – Carried

*Resolution #19 of 2012: Resolution for the Norfolk Town Board to approve the annual audit of the 2011 Justice Court Records. This Resolution was reviewed and adopted with a motion by Councilman Harvey and Councilwoman Gang.
All in Favor – Carried

COUNCIL COMMENTS

*Councilman Harvey asked Supervisor Pernice if he knew when the meter reading date would be for the Community Center. It is later this year. There was discussion on when to put in the ice. Butch Lavigne will look into it.

*Deputy Supervisor Enslow commented on how nice the roadsides are looking with the work the Highway Department is doing with the new equipment.

APPROVAL OF BILLS

Bills #143 – 159 in the amount of \$39,276.50 for the Highway Abstract and bills #523 – 585 in the amount of \$24,639.97 for the Regular Abstract were approved for payment with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

ADJOURNMENT

The meeting was adjourned with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Kevin Enslow
Councilwoman – Jean Gang
Councilman – Robert Harvey

Dated – September 10, 2012
Kathy M. Emlaw – Norfolk Town Clerk