

Town of Norfolk
Norfolk Town Board
January 12, 2015

The Norfolk Town Board held an Organizational Meeting on Monday, January 12, 2015 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis and Councilwoman Jean Gang.

PLEDGE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

SEWER PROJECT UPDATE

Engineer Aaron Jarvis gave an update on the sewer project. The bills were reviewed. He stated that progress was slower this past month with the weather and the holidays. The startup schedule will be discussed at the next project meeting. The majority of the work is completed and will be finished up in the spring. There was discussion. There is still funding available in contingency and Steve Siddon has presented a list of equipment needed for the new sewer plant building.

A motion was made by Councilman Purvis and Councilwoman Gang to pay the monthly sewer project bills as submitted:

Contract 1 – Danko Construction: \$407,904.75

Contract 3 – Norwood Plumbing: \$3,515.00

Contract 4 – Watson Electric, Inc.: \$81,484.35

Engineering – Tisdale Associates: \$22,000.00

For a Total of \$514,904.10. All in Favor – Carried

COOK STREET WATER PROJECT

Engineer Tim Burley gave an update on the Cook Street Water Project. The Town of Norfolk will act as Lead Agency. Part 1 (Project and Setting) of the Environmental Assessment Form was completed and signed in December. The Environmental Assessment Form Part 2 (Identification of Potential Project Impacts) was reviewed. Mr. Burley's assistant Kevin reviewed ten pages containing sections 1-18 line by line with the Town Board. The engineer's recommendation on the Environmental Assessment was no impact. Supervisor Pernice filled out and signed Part 3 (Evaluation of the Magnitude and Importance of Project Impacts). Mr. Burley will submit the paperwork and the next steps will be the underwriting, agreement and application.

APPROVAL OF MINUTES

The minutes of the 12/30/2014 Year End Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

MICHAEL KNOWLTON

Supervisor Pernice stated that Mr. Knowlton had requested to be put on the agenda but did not show up. There was discussion on the issue of Mr. Knowlton's trucks hauling salt on our local roads. Mr. Knowlton has been banned from the Norwood Village streets and wants to commute through Norfolk via Sober Street. Supervisor Pernice stated that he wants to protect the taxpayer's interest and Mr. Knowlton's business is not located in Norfolk. He could see no reason to have Sober Street destroyed by truck traffic. Councilman Enslow agreed.

SUPERVISOR'S UPDATE

Solar Project: Supervisor Pernice noted that the solar project is generating a lot of power even on cloudy days. He will be watching the bills to see the differences.

ORGANIZATIONAL ITEMS

*Appointments: The annual list of Appointments was reviewed. Supervisor Pernice noted that there are openings on the Planning Board, Zoning Board and Board of Review. The 2015 Appointments were approved with a

motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Meeting Dates: The list of 2015 Town Board Meeting Dates was reviewed and approved with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Resolution #1 of 2015: A Resolution delegating the power and duties of administration and supervision to the Supervisor. This Resolution was adopted as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

REPORTS

*Monthly Police Report: The monthly report of Assistant Officer in Charge Dan Holmes was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Monthly Dog Control Report from Jim McConkey and Annual Dog Control Report from Matthew Kroeger: The reports were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Councilwoman Gang asked CEO Halpern if the issue on Remington Ave. was still ongoing. CEO Halpern stated that he has heard from the Town Attorney and the issue is still not resolved.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Annual Town Clerk / Tax Collector Report: The annual report of Town Clerk / Tax Collector Kathy Emlaw was reviewed and approved as

submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Annual Museum Report: The annual report of Museum Curator Leon Burnap was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Larry Villnave had nothing to report at this time.

COMMUNICATIONS

Supervisor Pernice had no communications to share at this time.

EXECUTIVE SESSION

An Executive Session was not required at this time.

ACTION ITEMS

*Rescue Squad Contract for 2015: The 2015 Contract with the Norfolk Volunteer Rescue Squad was reviewed and approved with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

*Re-appoint Tim Opdyke to the Library Board: A motion was made by Councilman Purvis and Councilwoman Gang to re-appoint Tim Opdyke to another 5 yr. term on the Library Board. All in Favor – Carried

*Re-appoint Teresa Dumas to the Museum Board: A motion was made by Councilwoman Gang and Councilman Purvis to re-appoint Teresa Dumas to another 3 yr. term on the Museum Board. All in Favor – Carried

*Resignation of Fred Baxter: A motion was made by Councilwoman Gang and Deputy Supervisor Enslow to accept and approve the resignation of Fred Baxter from the Zoning Board. All in Favor – Carried

*Resolution # 2 of 2015: Resolution #2 of 2015, our annual contract with Life Flight in the amount of \$400.00 was reviewed and adopted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

PUBLIC COMMENTS

Mr. Ron Stickney, a resident of Yaleville stated that a car went into the ditch on his property recently and took out his well casing. He stated that this is the ninth time in seven years that a car has gone off the road and into his yard. He is concerned for the safety of his family and requested that the Town install guard rails along that section of road. Highway Superintendent Larry Villnave stated that he has spoken with the County and they do not justify guard rails for that section of road. There was discussion. Supervisor Pernice stated he is still looking for more information on the issue.

COUNCIL COMMENTS

Councilwoman Gang noted that she would like to host another rabies clinic in April at the arena. She is requesting authorization of no more than \$300.00 for expenses if required. This was approved with a motion by Supervisor Pernice and Councilman Purvis. All in Favor – Carried

APPROVE PAYMENT OF BILLS

Bills # 1-16 in the amount of \$19,461.91 for the Highway Abstract and bills #1-41 in the amount of \$19,832.09 for the Regular Abstract were reviewed and approved for payment with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Kevin Enslow

Councilman – Donald Purvis

Councilwoman – Jean Gang

Dated: January 12, 2015

Kathy M. Emlaw – Norfolk Town Clerk