

Town of Norfolk  
Norfolk Town Board  
August 13, 2012

A monthly meeting of the Norfolk Town Board was held on Monday, August 13, 2012 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

**PLEDGE**

The pledge of allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**PUBLIC HEARING**

Supervisor Pernice noted that the Public Hearing previously scheduled for 6:30 PM was postponed due to the County and Local Planning Boards meeting at the end of the month to review the changes submitted for the new code book.

**APPROVAL OF MINUTES**

\*Regular meeting of July 9, 2012: The minutes of the Town Board meeting of July 9, 2012 were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

\*Special meeting of July 24, 2012: The minutes of the Town Board meeting of July 24, 2012 were reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

**SUPERVISOR'S UPDATE**

\*New Police Car: Supervisor Pernice noted that the new police car is in and the graphics will be installed tomorrow. Two sets of graphics were purchased so the older car can be updated to match the new one.

\*Guard Rails: Supervisor Pernice noted that the guard rails have been installed on Clinton Street. The work was done by the County, our Highway Department and the Fire Department.

\*Fence: Supervisor Pernice noted that a new chain link fence has been installed at the Raymondville Ball Park. The work was done by the Highway Department.

\*Water Project: Supervisor Pernice stated that the contracts have been signed for the Water Project and are being reviewed by Town Attorney Eric Gustafson.

## **PUBLIC COMMENTS**

\*Mr. Bob Richards stated that the dog issue he is having with his neighbor was good for only two weeks and then the dog was back at it. Supervisor Pernice reviewed the Dog Control Officer's report concerning the issue and asked DCO Matt Kroeger to look into it again.

\*Mr. Wayne Bond asked the Board if they are going to do anything about the graffiti on the bridge. Supervisor Pernice stated that the Highway Crew can't work on private property and the road belongs to the County. Highway Superintendent Larry Villnave stated he will ask the County about it.

## **COMMUNICATIONS**

\*Letter: Supervisor Pernice has received a letter from Assembly Member Janet Duprey acknowledging the Town's support for the North Country Power Authority.

\*Email: Supervisor Pernice has received an email from the Library concerning the roof leaking. There was discussion on this issue. The Library has obtained one estimate and would like the Town to pay for the repairs. Councilman Harvey noted that according to the law, three estimates have to be obtained and prevailing wages considered. Library Liaison Councilman Purvis will look into it.

## **REPORTS**

\*Monthly Police Report: The monthly report of Officer Karla Trimm was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

Resignation: A letter of resignation received from Officer Mark Stewart was reviewed and accepted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

Retirement: A letter of retirement received from Officer Scott Bennett was reviewed and accepted with a motion by Councilman Harvey and Supervisor Pernice. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of DCO Matthew Kroeger was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

Supervisor Pernice congratulated Mr. Kroeger on the birth of his new daughter.

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

\*Highway Verbal Report: Highway Superintendent Larry Villnave reported that the material for the road shoulders has been made and they will work on it with the County tomorrow.

Mr. Villnave also shared a report and photos of the bridge on Tiernan Ridge Road that the County has inspected. There was discussion on maintenance. Mr. Villnave stated that the County will make a recommendation.

Mr. Villnave stated that our ex-supervisor Malcolm Starks has had major heart surgery in Syracuse and is doing well. He will come home soon to some rehab.

### **EXECUTIVE SESSION**

A motion was made by Deputy Supervisor Enslow and Councilman Harvey to go into an executive session to discuss the medical, financial, credit or employment history of a particular person. All in Favor – Carried

The meeting reconvened and no action was taken.

### **ACTION ITEMS**

\*Resolution # 18 of 2012: Resolution to support replacing the Life Fire Simulator at the St. Lawrence County Fire Training Facility.

A motion was made by Councilman Purvis and Councilman Harvey to approve a letter of support for replacing the Life Fire Simulator at the St. Lawrence County Fire Training Facility. All in Favor – Carried

A motion was made by Councilman Purvis and Councilwoman Gang to adopt Resolution #18 supporting replacing the Life Fire Simulator at the St. Lawrence County Fire Training Facility. All in Favor – Carried

\*Water Rates for Campground: Supervisor Pernice stated that Mr. Ernie McGregor has a campground on SH 56 that is tapped into Town water. Supervisor Pernice stated that for short-term he recommends billing Mr. McGregor one residential rate for every four sites in the campground. There currently are sixteen sites. For the long-term Supervisor Pernice recommends mandating a separate service to be metered. There was discussion. This was approved with a motion by Supervisor Pernice and Deputy Supervisor Enslow. All in Favor – Carried

\*Appointment: A motion was made by Supervisor Pernice and Councilman Harvey to appoint Karla Trimm as Officer in Charge for the Local Police Department. All in Favor – Carried

### **COUNCIL COMMENTS**

\*Councilman Purvis has received complaints of speeding and heavy use of tractor trailers on County Route 38 during the daytime. Officer Karla Trimm will contact the Sheriffs and State Police for assistance with this issue.

\*Councilman Harvey asked Mr. Villnave if any progress has been made on the railroad tracks on Adams Road. Mr. Villnave stated that CSX is working their way back from Canton and we just have to wait.

\*Deputy Supervisor Enslow asked about the culvert work that the County never finished on W. Main Street. He also noted that they never finished Furnace Street. There was discussion.

### **APPROVE PAYMENT OF BILLS**

\*A motion was made by Deputy Supervisor Enslow and Councilman Harvey to approve payment of bills #124 – 142 in the amount of \$13,389.48 for the Highway Abstract and bills #448 – 522 in the amount of \$141,376.67 for the Regular Abstract. All in Favor – Carried

### **ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

Supervisor - Charles Pernice  
Deputy Supervisor – Kevin Enslow  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Robert Harvey

Dated: August 13, 2012  
Kathy M. Emlaw – Norfolk Town Clerk