

Town of Norfolk
Norfolk Town Board
April 13, 2015

The Norfolk Town Board held a monthly meeting on Monday, April 13, 2015 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Supervisor Pernice called the meeting to order and the Pledge of Allegiance was said by all.

APPROVAL OF MINUTES

The minutes of the previous March 09, 2015 meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

SEWER PROJECT UPDATE

Town Engineer Aaron Jarvis gave an update on the sewer project. The equipment startup will begin this week, with training for Steve Siddon. All should be running by May 15th and cleaned up by June. There was discussion on the project and flow meter. The bills were reviewed and approved for payment in the amount of \$44,443.26 with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

Contract 1: Danko Construction Corporation - \$31,836.40

Contract 3: Norwood Plumbing, Inc. - \$1,606.86

Engineering: Tisdell Associates - \$11,000.00

SUPERVISOR'S UPDATE

*Sewer Project Easement Update: Supervisor Pernice noted that the easement for the last property needing a grinder pump installed has been obtained. A motion was made by Councilwoman Gang and Councilman

Harvey to approve spending \$3,500.00 plus expenses to install the last grinder pump. All in Favor – Carried

*Backstop for Dow Field: The Norfolk Legion has agreed to pay for half the cost of a new backstop for Dow Field in Raymondville. The Town and Legion plan to have two softball fields available on the property. The Legion has been working on clearing the field. Supervisor Pernice noted that there are bathrooms available and a snack bar if needed. A motion was made by Councilman Harvey and Councilman Purvis to approve spending approximately \$4,000.00 for an 18 foot backstop to be purchased from St. Lawrence Fence. All in Favor – Carried

REPORTS

*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Monthly Dog Control Reports: The monthly reports of Dog Control Officer Matthew Kroeger and Back up Dog Control Officer Jim McConkey were reviewed and approved as submitted with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved with one correction with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Larry Villnave stated that the Highway Crew will begin grinding streets in Town soon getting them ready for paving. He also noted that the new bucket truck is working fine. The old bucket truck will be put up for sale soon.

COMMUNICATIONS

*Supervisor Pernice read a letter of appreciation for support received from North County Life Flight.

EXECUTIVE SESSION

An Executive Session was not required at this time.

ACTION ITEMS

*Resignation of Lloyd (Red) Bresee: A motion was made by Councilwoman Gang and Councilman Harvey to accept the resignation submitted by Lloyd Bresee from the Board of Review. All in Favor – Carried

*Appointments: The Board reviewed a list of new or re-appointments to some of the Boards. A motion was made by Councilman Harvey and Councilman Purvis to approve the appointments as listed. All in Favor – Carried

- *Marlene Grant to the Board of Review to replace Lloyd Bresee

- *Louis Fiacco as an Alternate to the Zoning Board

- *George Slate to the Planning Board to fill a vacancy

- *Kate Chepeleff as an Alternate to the Planning Board

- *Kevin Smith to the Zoning Board

- *Brendan Smith as an Alternate to the Zoning Board

- *Gary Bandy to the Zoning Board

Supervisor Pernice noted that Gary Bandy will now serve on both the Planning and Zoning Boards to help out.

*Norfolk-Norwood Figure Skating Contract for 2015: A motion was made by Deputy Supervisor Enslow and Councilman Harvey to approve the contract with Norfolk – Norwood Figure Skating for 2015 in the amount of \$650.00. All in Favor – Carried

*Resolution #7 of 2015: A Resolution Holding Harmless the County of St. Lawrence for providing services to the Town of Norfolk was reviewed and adopted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried Discussion followed.

*Agreement to Spend Highway Funds: The annual agreement to spend Highway Funds was reviewed and approved with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Highway Reserve Funds: There was discussion on some additional reserve Highway Funds in the amount of \$50,000.00 that Mr. Villnave has had set aside. He would like to use the money for extra paving this year. A motion was made by Councilwoman Gang and Deputy Supervisor Enslow to approve spending the \$50,000.00 reserve Highway Funds on extra paving. All in Favor – Carried

*Resolution #6 of 2015: A Resolution Holding Harmless the New York State Department of Transportation was reviewed and adopted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Town Clerk Office Hours: Town Clerk Kathy Emlaw submitted a request to change her Office Hours closing at 5:00 PM on Wednesdays instead of the current 6:00 PM. The request was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Norfolk Volunteer Fire Department Request: The Fire Department submitted a request to block parts of Park, Clinton and Hutchins Streets on Tuesday, Thursday and a few Saturdays and Labor Day for the racing team to practice from May 1st to October 1st. The request was reviewed. Supervisor Pernice asked the Fire Department of not interfere with hockey registration of softball games. The softball schedule will be obtained. The request was approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

COUNCIL COMMENTS

*Councilwoman Gang stated that she has scheduled the rabies clinic for Wednesday, August 12, 2015 from 6-8 PM at the Arena.

APPROVE PAYMENT OF BILLS

Bills #54 – 70 in the amount of \$18,705.65 for the Highway Abstract and bills #188 – 263 in the amount of \$141,083.02 for the Regular Abstract were reviewed and approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

PUBLIC COMMENTS

There were no Public Comments at this time.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Kevin Enslow

Councilman – Donald Purvis

Councilwoman – Jean Gang

Councilman – Robert Harvey

Dated: April 13, 2015

Kathy M. Emlaw – Norfolk Town Clerk