

Town of Norfolk
Norfolk Town Board
December 09, 2013

A monthly meeting of the Norfolk Town Board was held on Monday, December 09, 2013 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Robert Harvey.

PLEDGE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the Public Hearing for Water and Sewer held on November 12, 2013 were reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

The minutes of the Town Board Meeting of November 12, 2013 were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

The minutes of the Preliminary Hearing for the 2014 Budget held on November 14, 2013 were reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

SUPERVISOR'S UPDATE

*Solar Project: Supervisor Pernice noted that the Library has pulled out of the solar project. Supervisor Pernice is trying to figure out a way for the project to still work. He suggests that the project be half funded from the general fund and financed for a five year loan with the solar power credited to the Town Hall and Town Barn accounts. He suggests that the other half of the funding come from water reserve funds that are paid by water rates and not raised by taxes with the solar power credited to the new water treatment account. There was discussion.

Supervisor Pernice also suggested that a fence be constructed around the Crabb Street property and paid for with half general funds and half water reserve funds. The fence is a requirement of the Town's Insurance and has not yet been accomplished.

*Sewer System: Supervisor Pernice stated that the sewer project will go out to bid shortly. Bid opening will be held in mid to late January. Bids will be awarded

in February with construction to begin in the spring. Supervisor Pernice also noted that Pat Curran of Curran Logging has committed to donating all of the sand needed for the sewer project.

PUBLIC COMMENTS

Mr. Eric Goodspeed stated that Mr. Curran has built up the VanKennen Road to Town specifications and asked the Board when they will take it over. Highway Superintendent Larry Villnave has looked it over and approved it. He stated there is a turn around at the end. The Highway Crew will have a little brush work to do in the spring. Supervisor Pernice stated he will need the deed to the road and will speak to Mr. Curran and Town Attorney Eric Gustafson tomorrow and get back to Mr. Goodspeed.

REPORTS

*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Matt Kroeger was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

Supervisor Pernice noted that he, Mr. Kroeger, Mr. McKonky, and Mrs. Emlaw met with the Agriculture and Markets representative to review the procedure and paperwork. Things were not all as they should be but have been resolved. The Town passed the inspection and the report has been filed.

*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

Supervisor Pernice noted that the issue on West High Street has been resolved and the home will be purchased and torn down.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Larry Villnave reported that the new pick up truck for the Highway Department has been delivered. It is red.

Mr. Villnave also noted that he has hired Tyler Murray full time to replace Melvin. There was discussion. Councilman Harvey thought the position was going to get filled with a part time laborer. Supervisor Pernice noted that the amount of pay Melvin previously received is still in the budget. Mr. Murray begins as a laborer at \$12.00 per hour. Mr. Villnave stated that he plans to train him for all of the equipment. Mr. Villnave stated that employees can no longer be trained for one piece of equipment; they have to be able to do it all. A motion was made by Deputy Supervisor Enslow and Councilman Purvis to approve the full time wages for Tyler Murray. All in Favor – Carried

COMMUNICATIONS

There were none at this time.

EXECUTIVE SESSION

A motion was made by Councilman Harvey and Councilwoman Gang to go into an Executive Session to discuss the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. All in Favor – Carried

The meeting reconvened and no action was taken at this time.

ACTION ITEMS

*Contract with the Potsdam Humane Society: Supervisor Pernice stated he has not yet received information back from the Massena Animal Shelter. A decision on approving the proposed contract with the Potsdam Humane Society was tabled until the Year End Meeting.

*Year End Meeting: The Year End Meeting will be held on Friday, December 27, at 9:00 AM. Town Clerk Kathy Emlaw requested all vouchers for the final abstract be turned into her by 9:00 AM on Monday December 23, 2013 for preparation.

*Resignation of Robert Latimer: A motion was made by Deputy Supervisor Enslow and Councilman Harvey to accept the resignation of Robert Latimer from the Police Department. All in Favor – Carried

*Water / Sewer Rates for the 1 East High Street Senior Building: Supervisor Pernice noted that do to the lateness of the decision to increase water / sewer rates, Mrs. Bonnie Davey was not notified in time to budget for them for her building. A motion was made by Deputy Supervisor Enslow and Councilman Harvey to adjust rates for the senior building at 1 East High Street to the 2013 rates. All in Favor – Carried

*Budget Transfers: Supervisor Pernice noted that approval of the budget transfers will be delayed until the year end meeting as he did not agree with some of them.

*Contract Renewal with Steve Siddon of Valley Water Solutions: The new proposed contract was reviewed. There is a slight increase. A motion was made to approve the contract by Councilman Harvey and Councilman Purvis.

All in Favor – Carried

COUNCIL COMMENTS

There were no Council comments at this time.

APPROVE PAYMENT OF BILLS

Bills #187 – 203 in the amount of \$56,104.82 for the Highway Abstract and bills #661 – 732 in the amount of \$152,590.86 for the Regular Abstract were approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Kevin Enslow
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Robert Harvey

Dated: December 09, 2013
Kathy M. Emlaw – Norfolk Town Clerk