

Town of Norfolk
Norfolk Town Board
November 12, 2020

The Norfolk Town Board held a monthly meeting, on Thursday, November 12, 2020 at 06:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order at 6:30pm (immediately following the completion of the preceding 2021 Budget Public Hearing).

APPROVAL OF MINUTES

*The minutes of the 10/15/2020 Town Board work session on the 2021 Budget were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

*The minutes of the 10/15/2020 Town Board monthly meeting were reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

SUPERVISOR'S UPDATE

No update at this time.

MONTHLY REPORTS

*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of DCO Jim McConkey was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

Supervisor Pernice noted that DCO Jim McConkey would be taking some time off for medical reasons and that he was getting his son trained so that he could fill in until he was able to return to work.

*Monthly Court Report: There was no monthly court report.

Supervisor Pernice noted that an advertisement had been placed and there was at least one person who had expressed interest in the open court clerk position. He requested that the board allow the hiring process to proceed as quickly as possible if a qualified candidate were found and approve the hiring now rather than wait until the next board meeting. There was agreement to this.

*Verbal Highway Report: Highway Superintendent Peter Darabon gave the following updates:

- The town trucks are all ready for winter.
- A section of sewer line on Sober Street had to be replaced. Work is complete.
- Finished helping the towns of Madrid and Waddington get their sand supplies ready for winter.
- We have a supply of rock dust from Barrett's that we will be mixing in with the sand/salt this winter in hopes that it will improve road treatment results.
- The 2012 Int'l truck is back down to Stadium (in Watertown) for repairs again. They are bringing in a specialist from Navistar to try to figure out what the cause of the problem is this time.

EXECUTIVE SESSION

An Executive Session was not required at this time.

COMMUNICATIONS

There were no communications to share at this time.

ACTION ITEMS

*Police Computers: A motion was made by Councilwoman Gang and Councilman Purvis to approve \$9,600.00 for the purchase of 2 new laptops for the police vehicles, funded through a grant from Stonegarden. All in Favor – Carried

*Resignation: A motion was made by Deputy Supervisor Harvey and Councilwoman Gang to accept the resignation of Kristen Molnar as Justice Court Clerk. All in Favor – Carried

*Resignation: A motion was made by Deputy Supervisor Harvey and Councilwoman Purvis to accept the resignation of Jordan LaMay from the Norfolk Police Department. All in Favor – Carried

*A motion was made by Councilman Purvis and Councilwoman Gang to approve a change in the September 9, 2020 Abstract to \$57,091.50 from \$57,126.30. Reduction of \$34.80 was for a scheduled insurance premium payment that was not needed due to the employee (Angus Ladue) passing away. All in Favor – Carried

*Resolution #21 of 2020: Ogdensburg Sales Tax Proposal – A motion was made by Councilman Purvis and Deputy Supervisor Harvey to adopt Resolution #21 of 2020 A Resolution to Support the City of Ogdensburg Proposed Change in the County Sales Tax Apportionment to Local Municipalities. All in Favor – Carried

* Resolution #22-2020 Budgetary Transfers were approved with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried.

Highway Fund DA

From:	51304.3	Machinery CE	\$ 1,597.00
To:	51424.3	Snow Removal CE	\$ 1,597.00

General Fund A

From:	19904.1	Contingency	\$ 1,815.00
To:	90508.1	Unemployment	\$ 1,815.00

*A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to approve the DANC GIS Contract. All in Favor – Carried

*Town Clerk Holiday Schedule: The Holiday schedule submitted by Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Water / Sewer Releives: The spreadsheet of 2019 / 2020 unpaid water, water extension and sewer bills to be releived to the 2021 Town & County taxes was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

APPROVAL OF 2021 BUDGET

A motion was made by Deputy Supervisor Harvey and Councilman Purvis to approve the 2021 Town Budget. All in Favor – Carried

Budget Officer Dashnaw noted that he will attend the December 10, 2020 Town Board meeting to discuss setting up reserve funds.

*Year End Meeting: The yearend meeting was set for Wednesday December 30, 2020 at 10:00 AM.

COUNCIL COMMENTS

Deputy Supervisory Harvey suggested that in light of the rising number of COVID-19 cases the board consider conducting future meetings via ZOOM. There was no interest shown by the other board members in doing this at this time.

APPROVAL TO PAY BILLS

The November Abstract of Vouchers in the amount of \$122,805.44 was reviewed and approved for payment with a motion by Deputy Supervisor Harvey and Supervisor Pernice. All in Favor – Carried

PUBLIC COMMENTS

There were no public comments at this time.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Robert Harvey
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: 11/13/2020
Jill M. Molnar – Town Clerk