

Town of Norfolk  
Norfolk Town Board Meeting  
April 8, 2020

The Norfolk Town Board held its Monthly Meeting on Wednesday, April 8, 2020 at 2:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Paul Paige.

### **CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

### **APPROVAL OF MINUTES**

The minutes of the 3/11/2020 Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

### **SUPERVISOR'S UPDATE**

- Supervisor Pernice noted that the Highway Department crew would be taking two weeks off beginning Monday April 13 in support of the efforts in the community to stop the spread of the COVID-19 virus. Highway Superintendent Peter Darabon will be available for calls and will ensure emergency work is addressed. All non-essential work is postponed until the threat of the spreading COVID-19 virus is under control.
- Supervisor Pernice also noted that all the town's recreation areas and parks were now closed until the threat of the spreading COVID-19 virus is under control.

### **REPORTS**

\*Monthly Police Report: The report of the Police Department was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of Dog Control Officer James McConkey was reviewed and approved with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

\*Monthly Court Report: There was no monthly court report available.

\*Verbal Highway Report: None. Supervisory Pernice noted that the recently purchased skid steer was performing very well for the highway crew in their spring clean up efforts.

## **COMMUNICATIONS**

None

## **PUBLIC COMMENTS**

This meeting was closed to the public due to need to adhere to COVID-19 social distancing guidelines.

## **EXECUTIVE SESSION**

None

## **ACTION ITEMS**

\* Approval of the \$2.00 second notice fee for 2020 Town & County Tax Bills was approved with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor - Carried

\* Resolution #10-2020 Budget Transfer from Buildings CE to Machinery CE \$784.00 due to a clerical error was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor - Carried

\* Resolution #11-2020 Budget Transfer from 19904.1 Contingency Account to 19104.1 Unallocated Insurance was approved with a motion from Deputy Supervisory Harvey and Councilman Purvis. All in Favor – Carried

\* Donation of \$250.00 to Hale Cemetery for mowing, etc. was approved with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor - Carried

## **COUNCIL COMMENTS**

**COVID-19 Related \$:** Deputy Supervisor noted that there may be funds available through NYS or the Federal Gov't to assist us with covering unplanned costs of dealing with the COVID-19 pandemic. Supervisor Pernice noted that town attorney Eric Gustafson is looking into it.

## **APPROVAL OF BILLS**

The April Abstract of Vouchers in the amount of \$122,026.76 was reviewed and approved for payment with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

## **ADJOURNMENT**

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor – Robert Harvey  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Paul Paige

Dated: April 8, 2020  
Jill M. Molnar – Norfolk Town Clerk