

Town of Norfolk  
Norfolk Town Board  
10/09/2019

The Norfolk Town Board held a monthly meeting on Wednesday, 10/09/2019 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the 09/11/2019 Town Board meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

The minutes of the 09/12/2019 Budget Work Session were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

**SUPERVISOR'S UPDATE**

Supervisor Pernice noted that the ice is in at the arena and the sand pile is going up.

**REPORTS**

\*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Officer in Charge Dan Holmes updated the Board on the Neighborhood Watch Program, the new Bail Program, and new Electronic Filing with the

DA's office. Officer Holmes also noted the building of the new car is behind schedule.

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

Councilman Purvis asked about the property on South Main Street with the busses. Supervisor Pernice noted that a ticket has been issued and is scheduled for court next week.

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of DCO Jim McConkey was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

\*Verbal Highway Report: Highway Superintendent Peter Darabon noted that putting up the sand pile is taking a bit longer this year due to Curran being busy. The new Dump truck will be delivered next week. Mr. Darabon also noted that the digesters are now working properly at the sewer plant. The valve was not fully open. There was discussion.

## **EXECUTIVE SESSION**

There was no need for an Executive Session at this time.

## **ACTION ITEMS**

\*Town Clerk Benefit Package: Town Clerk Kathy Emlaw is retiring effective December 31, 2019. She has requested that her medical insurance benefits continue to be paid until she reaches age 65. This request was approved

with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

\*Re-Appoint Assessor Mike Ward: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to re-appoint Mike Ward to a six year term as Assessor. All in Favor – Carried

\*Sexual Harassment Policy: Supervisor Pernice noted that a Sexual Harassment Policy has to be reviewed and adopted by Local Law. Training for all Employees is required unless they can prove prior training attendance. A Public Hearing was scheduled for 11/13/2019 at 06:45 PM.

\*Water / Sewer Rate and Structure Increases: Supervisor Pernice brought up discussion on increasing sewer rates. A motion was made by Deputy Supervisor Harvey and Councilman Paige to approve an \$80.00 per unit annual increase in sewer rate. Councilwoman Gang – Yes / Councilman Purvis – Yes / Deputy Supervisor Harvey – Yes / Councilman Paige – Yes / Supervisor Pernice – No. Carried

There was much discussion on increases for the different structures. Supervisor Pernice would like to see many of the different structures increased to rates more relevant to usage. No decision was made at this time.

\*Monroe Property: Supervisor Pernice updated the Board on the Variance request issue on the Monroe property on Joy Road. There was discussion.

\*Resolution #11 of 2019: A Resolution to approve a budget transfer \$29,855.00 from Highway DA 51302.3 Machinery EQ to 51424.3 Snow Removal CE, and \$2,131.05 from 51104.4 General Repair CE to 51122.4 Permanent Imp. This was approved with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

\*Local Law #1 of 2019 – Solar Moratorium Extension: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to adopt Local Law #1 of 2019 extending the Solar Moratorium. All in Favor – Carried

\*Preliminary Budget: A motion was made by Supervisor Pernice and Deputy Supervisor Harvey to approve the 2020 Preliminary Budget. All in Favor – Carried

\*Preliminary Budget Hearing: The Preliminary Budget hearing was scheduled for 11/13/2019 at 06:30 PM.

### **COUNCIL COMMENTS**

There were not comments from the Board at this time.

### **APPROVAL TO PAY BILLS**

The October Abstract of Vouchers in the amount of \$70,577.69 and an additional payment to Pease and Gustafson in the amount of \$670.00 to file a transfer on the Darabon property were approved for payment with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

Councilman Paige and Councilwoman Gang asked about the voucher for fireworks in the amount of \$2,500.00. Supervisor Pernice noted that last year a line item was approved to be added to the budget for Celebrations CE. There was discussion. The fireworks were part of the Fall Festival Celebration.

### **PUBLIC COMMENTS**

There were no Public Comments at this time.

### **ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor - Carried

Supervisor – Charles Pernice  
Deputy Supervisor - Robert Harvey  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Paul Paige

Dated: 10/09/2019  
Kathy M. Emlaw – Town Clerk