

Town of Norfolk
Norfolk Town Board Organizational Meeting
January 09, 2019

The Norfolk Town Board held its Annual Organizational Meeting on Wednesday, January 09, 2019 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Paul Paige.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the 12/12/2018 Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

The minutes of the 12/28/2018 Year End Town Board Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

SUPERVISOR'S UPDATE

Supervisor Pernice had nothing for updates at this time.

ORGANIZATIONAL ITEMS

*Appointments: The list of Annual Appointments was reviewed and approved with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor – Carried

*Meeting Dates: The schedule of Town Board Meeting dates was reviewed and approved with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

*Resolution #1 of 2019: A Resolution delegating the power and duties of administration and supervision to the Supervisor. The Resolution was reviewed and adopted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

REPORTS

*Monthly and Annual Police Reports: The monthly and annual reports of the Police Department were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor Pernice noted that Officer Jose Colon is going to work for the University Police in Potsdam and asked Officer in Charge Dan Holmes if this would affect the scheduling. Officer Holmes stated that it will be okay for now. Officer Colon will still be working for our Local Police Department. Supervisor Pernice also noted that there were nineteen instances where an Officer worked over twenty hours in one week. There was discussion. This could be an issue due to Civil Service Law. Officer Holmes will look into it.

EXECUTIVE SESSION

A motion was made by Councilman Paige and Supervisor Pernice to go into an Executive Session to discuss the medical, financial,

credit or employment history of a particular person. All in Favor – Carried

The meeting reconvened and no action was taken at this time.

REPORTS CONTINUED

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor Pernice asked about the status on the Smith property. Town Justice George Grubee and CEO Halpern noted that the case was scheduled for January 09, 2019 and the Smiths were present, but both of the Attorney's had scheduled the case for January 16, 2019 without notifying the local court.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

*Annual Town Clerk Report: The annual report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer James McConkey was reviewed and approved with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by

Deputy Supervisor Harvey and Councilwoman Gang. All in Favor
– Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon noted that the blowers at the sewer plant have been repaired and there are now back up blowers. The insulation has been installed in the Police garage and there will soon be heat. Mr. Darabon also stated that the sand screener gave out and is in need of immediate replacement. He has been calling around looking for a used one and will have a quote tomorrow. There was discussion on this and the Board decided to wait for more information before making a decision.

COMMUNICATIONS

*Enbridge St. Lawrence letter: A letter was reviewed from Enbridge pertaining to the gas leak being repaired on County Route 49.

ACTION ITEMS

*Resolution #2 of 2019: A Resolution for an annual contract with North Country Life Flight for \$400.00. The resolution was reviewed and adopted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Rescue Squad Contract 2019: The annual contract with the Norfolk Volunteer Rescue Squad was reviewed and approved with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

*Jolly Agers Contract 2019: The annual contract with the Jolly Agers in the amount of \$2,500.00 was reviewed and approved with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

*Resignation: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to accept the resignation of Officer Joshua Burke from the Police Department. All in Favor – Carried

Officer Burke will be training for the New York State Police.

COUNCIL COMMENTS

*Councilman Paige asked if the name had been changed from Wheeler Lane to Wheeler Drive. There was discussion. GPS searches show it as Wheeler Lane and 911 addresses and County inventory show it as Wheeler Drive. Highway Superintendent Darabon will look into this.

APPROVAL OF BILLS

The January Abstract of Vouchers in the amount of \$51,705.11 and a Merriman’s bill in the amount of \$149.25 were reviewed and approved for payment with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

PUBLIC COMMENTS

There were no public comments at this time.

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Robert Harvey
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: January 09, 2019

Kathy M. Emlaw – Norfolk Town Clerk

