

Town of Norfolk
Town Board Meeting
February 13, 2019

The Norfolk Town Board held a monthly meeting on Wednesday, February 13, 2019 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the January 09, 2019 Town Board meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

SUPERVISOR'S UPDATE

Supervisor Pernice noted that there is another water leak in Raymondville.

REPORTS

*Monthly Police Report: The monthly report of Police Officer in Charge Dan Holmes was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Officer Holmes stated that the background check on Tyler Reynolds was all good. Councilman Purvis and Councilman Paige made a motion to hire Tyler Reynolds as a part time Police Officer. All in Favor – Carried

Officer Holmes also noted that the computers in the Police office have been updated and are not crashing anymore.

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

Councilman Paige asked CEO Halpern about the McGregor property on Marsh Road. CEO Halpern noted that it had been burned out a couple of years ago and she has replaced it moving the trailer back on the lot a few feet. There was discussion.

Councilwoman Gang asked CEO Halpern about the rescheduling of the Smith property case in Town Court. CEO Halpern noted that the Attorneys have rescheduled the case until February 20th. There was discussion.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Jim McConkey was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

There was discussion among the Board concerning DCO McConkey going out to SH 420 eight times to feed animals. This will be looked into.

*Monthly Court Report: There was no monthly court report to review at this time.

*Annual Library Report: The Annual report of the Norfolk Hepburn Library was reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor – Carried

*4th Quarter Rescue Squad Report: The 4th Quarter Report of the Norfolk Rescue Squad was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

*Verbal Highway Report: Supervisor Pernice noted that Highway Superintendent Peter Darabon was not present due to lack of sleep from

plowing all night. He also noted that there is another water leak. Supervisor Pernice updated the Board that the new screener is on its way. There was discussion. The cost was \$20,515.00.

EXECUTIVE SESSION

An Executive Session was not required at this time.

COMMUNICATIONS

There were no further communications to share at this time.

ACTION ITEMS

*Resolution #3 of 2019: Resolution #3 of 2019, a Resolution to approve a budget transfer of \$15,720.00 from 909.09 Fund Balance to 81302.9 Treatment / Disposal EQ. to cover the expense of the new generator for the Remington Ave. sewer pump, was reviewed and adopted as submitted with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

*Resolution #4 of 2019: Resolution #2 of 2019, a Resolution holding harmless the County of St. Lawrence for providing service to Norfolk for 2019, was reviewed and adopted as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

*Resolution #5 of 2019: Resolution #5 of 2019, a Resolution to adopt a Standard Work Day for Employees, was reviewed and adopted as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*2019 Contract with NN Youth Basketball: The 2019 Contract with NN Youth Basketball in the amount of \$650.00, was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Appoint Town Justice: A motion was made by Councilman Paige and Councilwoman Gang to approve the appointment of Stephanie Wilcox as Town Justice. All in Favor – Carried

Town Justice George Grubee will finish out this month for salary. Town Justice Wilcox will attend training in April.

*Resignation: A motion was made by Deputy Supervisor Harvey and Councilwoman Gang to accept the resignation of Officer Cory Williams from the Police Department. All in Favor – Carried

COUNCIL COMMENTS

*Councilman Paige asked if the sign will be changed for Wheeler Lane. Supervisor Pernice noted that Highway Superintendent Darabon has the new sign.

APPROVAL OF BILLS

The February Abstract of Vouchers was reviewed and approved for payment in the amount of \$253,555.06 with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Robert Harvey
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: February 13, 2019
Kathy M. Emlaw – Norfolk Town Clerk