

Town of Norfolk  
Town Board Meeting  
March 14, 2018

The Norfolk Town Board held a monthly meeting on Wednesday, March 14, 2018 at 07:00 PM at the Norfolk Town Hall.

Present were: Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige. Deputy Supervisor Robert Harvey was absent.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the previous February 14, 2018 meeting were reviewed and approved as submitted with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

**SUPERVISOR'S UPDATE**

Supervisor Pernice had nothing to update at this time.

**REPORTS**

\*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

Officer in Charge Karla Trimm introduced Katherine Burnham, who is interested in being sponsored for the Academy. Councilwoman Gang asked to see her application and resume. There was discussion. Those documents were reviewed by the Board. A motion was made by Councilwoman Gang and Councilman Purvis to approve sponsoring Ms. Burnham for the Academy. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of DCO Jim McConkey was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

\*Annual Hepburn Library Report: The annual report of the Hepburn Library was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Verbal Highway Report: Highway Superintendent Peter Darabon noted that the new loader is in.

## **EXECUTIVE SESSION**

A motion was made by Councilman Paige and Councilman Purvis to go into an Executive Session to discuss proposed, pending or current litigation. All in Favor – Carried

The meeting reconvened and no action was taken.

## **COMMUNICATIONS**

Supervisor Pernice had no communications to share at this time.

## **ACTION ITEMS**

\*Resolution #7 of 2018: Completion of Cook Street Water Project. The resolution was reviewed and adopted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

\*Complete Street Policies: The Board reviewed a Complete Street Police prepared by the LeBerge Group. It was adopted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

**COUNCIL COMMENTS**

\*Councilwoman Gang noted that she will be needing a computer to complete the Census ASAP. She also noted she will be needing CEO Halpern’s assistance with the project.\

\*Councilman Purvis asked if there is anything that can be done with the Debien house in Raymondville. He has concerns that it will fall down and injure someone or damage someone else’s property. There was discussion. Supervisor Pernice noted that the liability falls on the homeowner. The only thing the Board can do is condemn it in Supreme Court and tear it down. It would have to be treated as all asbestos and would be expensive.

\*Councilman Paige asked Officer Trimm is the Police Department could watch for tractor trailers going up High Street.

**APPROVAL TO PAY BILLS**

A motion was made by Councilwoman Gang and Councilman Paige to approve payment of the March abstract of vouchers in the amount of \$87,903.06. All in Favor – Carried

**PUBLIC COMMENTS**

\*Mr. Rob Stickney of Hough Road expressed concerns about water on his property. He noted that the last few years there is a lot more water than there was when he first purchased the property. He has concerns about mosquitos and other things. Supervisor Pernice explained that the Highway Crew will be repairing one culvert down from Mr. Stickney and some ditch work. He also said he would contact NYSDEC and CSX.

\*Ms. Tammy Sweet presented the Board with \$621.86 that Decorating Committee Chair Karen Decare has collected. The funds will go towards purchasing new Christmas decorations for the Town.

**ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

Dated: 03/14/2018

Kathy M. Emlaw – Norfolk Town Clerk

