

Town of Norfolk
Norfolk Town Board

July 11, 2018

The Norfolk Town Board held a monthly meeting on Wednesday, July 12, 2018 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige.

Pledge of Allegiance

The Pledge of Allegiance was said by all present.

Call Meeting to Order

Supervisor Pernice called the meeting to order.

Supervisor's Update

*Cook Street Water Project: C2AE Engineer Kevin Feuka reported that the project is complete and the contractor is still trying to get the grass to grow.

The Board reviewed Change Order #3. There is \$64,000.00 additional money leftover in the grant that can be used to buy extra parts. There was discussion. Change Order #3 was approved with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

The Board reviewed Amendment #2 – An Amendment to the Owner-Engineer Agreement. Mr. Feuka has requested an additional \$15,000.00 for his expenses with the extension of the project time frame. Deputy Supervisor Harvey does not feel that any more money should be paid to him as the contractor is not requesting any additional money due to the extension. There was discussion. A motion was made by Councilwoman Gang and Supervisor Pernice to approve Amendment #2. Councilman Purvis approved, Deputy Supervisor Harvey voted no, and Councilman Paige abstained from voting as he did not feel he had enough information to vote. Carried

Supervisor Pernice noted he walked the project the other day reviewing the punch list and it all looks good.

*Mud Run: Supervisor Pernice noted that the Norfolk Fire Department's Annual Mud Run has set a different route for this year. They will take in part of the end of Hepburn Street.

*Playground Grant: Supervisor Pernice gave the Board a drawing of the playground equipment he has obtained an estimate of approximately \$48,000.00 for. There was discussion. Councilman Paige asked if the intention of the Board is still to replace playground equipment in Raymondville this year and then at Elm Circle next year. Supervisor Pernice noted that they will discuss it again at budget time for next year.

Reports

*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

Officer in Charge Karla Trimm introduced Joshua Burke to the Board. He is an Academy Candidate that has been sponsored by Norwood and still requires his final forty hours to complete the training. Norwood does not have available time for him. A motion was made by Supervisor Pernice and Deputy Supervisor Harvey to approve hiring him. All in Favor – Carried

Officer in Charge Karla Trimm also requested approval for the rehire of Derick Belmore to the Department. This was approved with a motion by Supervisor Pernice and Deputy Supervisor Harvey. All in Favor- Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

*Monthly Dog Control Report: A two month report of Dog Control Officer Jim McConkey was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon reported that the blacktopping and shoulders is done, they have replaced 500 feet of culvert pipes, and next week they will be painting fire hydrants.

Supervisor Pernice noted he has had a discussion with Bob Kerr concerning paving the State Highway 420 Fire Hall parking lot. There is an estimate of \$60,000.00. This cost can be reduced by the Highway Crew doing some of the work. Mr. Darabon will speak with the Fire Commissioners to determine a fair split of the costs. This will be worked into next year's budget.

Supervisor Pernice noted that the Highway Crew is working hard this year and they are running out of funds.

Councilman Harvey asked about the Sidewalk Budget. Mr. Darabon stated there is \$5,000.00 and he plans to redo the sidewalk out front and down to the bridge.

Councilman Paige noted that the shoulders on the Lime Hollow Road at the Madrid end have not been repaired. Mr. Darabon will speak with the Madrid Highway Superintendent.

Executive Session

An Executive Session was not required at this time.

Communications

There were no further communications at this time.

Action Items

*Resolution #18 of 2018: A Standard Workday and Reporting Resolution was reviewed and adopted as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

*Resignation: A motion was made to accept the resignation of Leon Burnap as the Museum Curator. All in Favor – Carried

*Appointment: A motion was made to approve the appointment of Theresa Dumas as the Museum Curator. All in Favor – Carried

*Hepburn Library Grant Project: Mr. Timothy Opdyke, President of the Norfolk Hepburn Library, explained to the Board a project for rehabilitating the arch windows at the Library. He has applied for a 75/25 grant for the work

and is asking the Town Board to approve paying for half of the 25%. The Library will pay the other half. A motion was made by Supervisor Pernice and Councilman Paige to approve payment of half of the 25% cost of the project. All in Favor – Carried

*Agreement to Spend Highway Funds: Supervisor Pernice noted that due to CHIPS funding received, the Agreement to Spend Highway Funds needs to be re-approved. Highway Superintendent Peter Darabon has added the lower end of the Joy Road to the list of roads paved. This was approved with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

Council Comments

*Councilman Harvey noted that some trees down at the Raymondville Park are in need of trimming. Highway Superintendent Peter Darabon will take care of it.

Approve Payment of Bills

The July Abstract of Vouchers was reviewed and approved for payment in the amount of \$394,421.22 with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

Public Comments

*Town Justice Don Lustyik brought up discussion about a court case concerning cleanup of a property. Town Justice George Grubee asked for an Executive Session to discuss the case as it is pending litigation.

A motion was made to go into an Executive Session to discuss pending litigation by Councilman Paige and Councilwoman Gang. All in Favor – Carried

The meeting was reconvened and no action was taken as a result of the Executive Session.

Adjournment

The meeting was adjourned with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Dated: July 11, 2018

Kathy M. Emlaw – Norfolk Town Clerk

