

Town of Norfolk
Norfolk Town Board
Organizational Meeting
January 10, 2018

The Norfolk Town Board held an Organizational Meeting on Wednesday, January 10, 2018 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

*The minutes of the 12/13/2017 Town Board Meeting were reviewed and approved with a correction to the abstract total from \$591,234.09 to \$381,747.97 (Prepays added twice) with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*The minutes of the 12/28/2018 Year End Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

SUPERVISOR'S UPDATE

Supervisor Pernice had nothing to update at this time.

ORGANIZATIONAL ITEMS

- *Annual Appointments: The list of Annual Appointments was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried
- *Meeting Schedule: The list of Meeting Dates was reviewed and approved as submitted with a motion by Supervisor Pernice and Deputy Supervisor Harvey. All in Favor – Carried
- *Resolution #2 of 2018: A Resolution delegating the power and duties of Administration and Supervision to the Supervisor was reviewed and adopted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

REPORTS

- *Police Report: The monthly and annual reports of the Local Police Department were reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried
- *Code Enforcement: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Supervisor Pernice. All in Favor – Carried
- *Town Clerk: The monthly and annual reports of Town Clerk Kathy Emlaw were reviewed and approved as submitted with a motion by Councilwoman Gang and Supervisor Pernice. All in Favor – Carried
- *Dog Control: The monthly report of DCO James McConkey was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

*Court: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

*Verbal Highway: Highway Superintendent Peter Darabon noted that the 2012 truck is down again with a repair to the clutch fan needed. There was discussion on equipment.

*Annual Museum Report: The annual report of the Norfolk Museum was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Annual Massena Humane Society Report: The annual report from the Massena Humane Society was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

EXECUTIVE SESSION

An executive session was not required at this time.

COMMUNICATIONS

Supervisor Pernice had no communications to share at this time.

ACTION ITEMS

*Resolution #1 of 2018: Contract with North Country Life Flight (\$400.00). The Resolution was reviewed and adopted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Resolution #3 of 2018: A Resolution to authorize the Supervisor to transfer funds from 909.09 Fund Balance to 81302.9 Treatment/Disposal EQ. in the amount of \$74,506.00 for the purchase of a new trailer mounted Sewer Cleaner. This was

adopted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Rescue Squad Contract: The 2018 contract with the Norfolk Volunteer Rescue Squad was approved in the amount of \$12,000.00 with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor – Carried

*Jolly Agers Contract: The 2018 contract with the Jolly Agers was approved in the amount of \$2,500.00 with a motion by Councilwoman Gang and Supervisor Pernice. All in Favor – Carried

*Massena Humane Society Contract: The 2018 contract with the Massena Humane Society was approved in the amount of \$7,000.00 with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

*Norfolk-Norwood Minor Hockey: The 2018 contract with Norfolk-Norwood Minor Hockey was approved in the amount of \$650.00 with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Appointment: A motion was made by Supervisor Pernice and Councilman Purvis to approve appointing Louis Fiacco to the Board of Review. All in Favor – Carried

*Resignation: A motion was made by Deputy Supervisor Harvey and Supervisor Pernice to accept the resignation of David Henrie from the Police Department. All in Favor – Carried

*Resignation: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to accept the resignation of Gary Bandy from the Planning Board. All in Favor – Carried

*Appointment: A motion was made by Councilman Purvis and Councilwoman Gang to approve appointing Loris King to the Library Board. All in Favor – Carried

COUNCIL COMMENTS

*Councilwoman Gang asked the board for a computer to conduct the new census in February. There was discussion. Supervisor Pernice will purchase a new laptop for his office and let Councilwoman Gang use it for the census. His old one will be a backup.

APPROVAL OF BILLS

The abstract of vouchers for January in the amount of \$69,156.40 was reviewed and approved for payment with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

*Supervisor Pernice noted that the Court records need to be audited again. There was discussion. Councilman Purvis and Councilman Harvey will conduct the audit.

PUBLIC COMMENTS

There were no public comments at this time.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor – Charles Pernice Deputy Supervisor – Robert Harvey

Councilman – Donald Purvis Councilwoman – Jean Gang

Councilman – Paul Paige

Dated: January 10, 2018

Kathy M. Emlaw – Norfolk Town Clerk

