

Town of Norfolk
Norfolk Town Board
February 08, 2017

The Norfolk Town Board held a monthly meeting on Wednesday, February 08, 2017 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, and Councilwoman Jean Gang.

PLEDGE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the January 10, 2017 Town Board meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

SUPERVISOR'S UPDATE

Supervisor Pernice thanked the Highway Crew for their work when the Remington Avenue sewer pump was down. They pumped for 48 hours and plowed shorthanded. He commended them for their work.

REPORTS

*Monthly and Annual Police Reports: The monthly and annual reports of the Norfolk Police Department were reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

There was discussion on the new police car and the camera system it has in it.

*Monthly Code Enforcement Report: The monthly report of CEO Halpern was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

Councilwoman Gang asked CEO Halpern when the new restaurant would be open. There was discussion.

GUEST: Mr. Charles Lamica of 694 County Route 38 stated he has purchased the old Bond property and would like to open a dog boarding kennel and small pet store in the second garage. There was discussion. The property is currently located in an RH district. Supervisor Pernice recommended a Special Use Permit issued through the Planning Board.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Adam Smith was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Supervisor Pernice noted that Mr. Smith has met with a representative from NYS Department of Agriculture and Markets for training and she noticed some equipment was missing. Supervisor Pernice has ordered the required equipment for Mr. Smith.

*Monthly and Annual Court Reports: The monthly and annual reports of the Norfolk Justice Court were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor Pernice noted that the information received in the Supervisor's office is one month behind the reported time frame and that is why the figures seem off.

*Annual Library Report: The annual report of the Norfolk Hepburn Library was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

Councilwoman Gang noted that the new floor is nice.

*Quarterly Report of the Norfolk Volunteer Rescue Squad: The quarterly report (11/01/2016 – 01/16/2017) of the NVRS was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Larry Villnave reported that they will go to Watertown on Thursday, February 09, 2017 to pick up the new plow truck. Supervisor Pernice noted that the new truck will have an under carriage blade and that will make plowing much easier with the weather we have been having.

EXECUTIVE SESSION

A motion was made by Deputy Supervisor Harvey and Councilwoman Gang to go in to an Executive Session to discuss the financial and credit history of a particular person pertaining to a revolving loan application. All in Favor – Carried

The meeting reconvened. A motion was made by Deputy Supervisor Harvey and Councilman Purvis to approve a revolving loan in the amount of \$13,000.00 to Mr. Miller of the Norfolk Bakery pending required conditions. All in Favor – Carried

COMMUNICATIONS

There were no communications at this time.

ACTION ITEMS

*Norfolk-Norwood Minor Hockey Contract for 2017: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to approve the 2017 contract with the Norfolk-Norwood Minor Hockey in the amount of \$650.00. All in Favor – Carried

*Resolution #3 of 2017: A Resolution approving the continuation of payment for Medical Supplement Health Insurance benefits for Retirees Angus LaDue / Arlene Harris / Gary Eurto / Melvin Mitchell / and John McGee. The Resolution was reviewed and adopted as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Resolution #4 of 2017: Standard Work Day Resolution for Employees: The Resolution was reviewed and adopted as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

*Time Warner Cable Adjustment: A motion was made by Deputy Supervisor Harvey and Councilman Purvis to approve the adjustment of two tax billings for Time Warner Cable in the amount of \$507.81 due to franchise fees paid by them to the Town. All in Favor – Carried

*Mileage Reimbursement Rate: Supervisor Pernice noted that the maximum rate of mileage reimbursement allowed to be paid to employees without the filing of a 1099 is \$.53 per mile. The Town is currently paying \$.575 per mile. The change was approved with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

*Cook Street Water Project Maintenance Agreement: The Maintenance Agreement between the Town of Norfolk and the Village of Massena was reviewed and approved as submitted pending approval of the Town Attorney with a motion by Supervisor Pernice and Deputy Supervisor Harvey. All in Favor – Carried

*Cook Street Water Line Replacement Agreement: The Water Line Replacement Agreement between the Town of Norfolk and the Village of Massena was reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor – Carried

*Ilona Joy Water Billing for Salon: A letter has been received from Ilona Joy stating that she is now retired and would like to request that the billing for her salon be eliminated effective January 01, 2017. There was discussion. The request was approved with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

COUNCIL COMMENTS

Councilwoman Gang noted that the highway crew is doing a fabulous job on the roads.

APPROVAL OF BILLS

The February Abstract of Claims in the amount of \$136,953.91 were reviewed and approved for payment as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

PUBLIC COMMENTS

There were none at this time.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Robert Harvey

Councilman – Donald Purvis

Councilwoman – Jean Gang

Dated: February 08, 2017

Kathy M. Emlaw – Norfolk Town Clerk