

TOWN OF NORFOLK  
NORFOLK TOWN BOARD

APRIL 12, 2017

The Norfolk Town Board held a monthly meeting on Wednesday, April 12, 2017 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Paul Paige.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of March 8, 2017 Town Board meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

SUPERVISORS UPDATE

Supervisor Pernice met with DJ Colbert about the three boilers at the arena. Two out of the three boilers are in bad shape and need to be replaced. There was discussion. DJ is going to look into pricing and get back to Supervisor Pernice.

Supervisor Pernice talked with Karen Bage from Health Initiative. She talked about a new Grant called “COMPLETE STREETS”. The grant will pay for troubled areas in the Town to make safer streets. There was discussion.

ENERGY CIRCUIT RIDER/ ADIRONDACK NORTH COUNTRY ASSOC., DAVID BRADFORD informed the Town Board of a new program for grants from NYCERDA. He also told the Town Board if they would like any help with grant writing for any town projects he would help them. There was discussion.

SARAH LAVIGNE addressed the Town Board about the Summer Recreation Program. She would like to see the Recreation Program expand at the arena. She has set up a bottle drive on May 13, 2017 at the Dominic Zappia Community Center from 11am to 2pm. All money raised will be for new equipment for the Recreation Program. She would like the Town Board to agree to let her have the bottle drive and continue to do fundraisers for the Norfolk Recreation Program. The Town Board agreed to allow Sarah LaVigne to have the bottle drive for the Recreation Program with a motion by Supervisor Pernice and Deputy Supervisor Harvey. All in Favor – Carried.

## REPORTS

MONTHLY POLICE REPORT: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

MONTHLY CODE ENFORCEMENT REPORT: The monthly report of CEO Halpern for February and March were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

MONTHLY TOWN CLERK REPORT: The monthly report of the Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

MONTHLY DOG CONTROL REPORT: The monthly report of the Dog Control Officer Adam Smith was reviewed and submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

MONTHLY COURT REPORT: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

#### RESOLUTIONS:

Resolution #6 of 2017: A Resolution to Increase Revenue and Appropriation in the 2017 Town of Norfolk Budget. The Town of Norfolk will receive an additional \$26,038.91 in CHIPS reimbursement funds from New York State for road repair and improvements. The Resolution was reviewed and adopted with

a motion by Deputy Supervisor Harvey and Councilman Paige.  
All in Favor – Carried

Resolution #7 of 2017: A Resolution Holding Harmless The County of St. Lawrence For Providing Service For 2017. The Resolution was reviewed and adopted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

AGREEMENT TO SPEND HIGHWAY FUNDS: The agreement to spend highway funds was signed by all board members.

VERBAL HIGHWAY REPORT: Highway Superintendent Villnave told the Town Board the Highway Department is in need for a new pickup truck. There is \$16,000.00 saved toward the new truck. Highway Superintendent Villnave said there was \$25,000.00 set aside for equipment, and Highway Superintendent Villnave would like to borrow from that and pay it back next year. There was discussion and it was tabled until next month's Town Board Meeting so Supervisor Pernice can look into the figures.

LETTER OF RETIREMENT: Highway Superintendent Larry Villnave handed the Town Board his letter of Retirement effective April 21, 2017. The Town Board thanked Highway Superintendent Villnave for all his hard work and service over the past 40 years. The Retirement letter was reviewed and accepted with a motion by Supervisor Pernice and Councilman Paige. All in Favor – Carried.

**APPOINTMENT OF HIGHWAY SUPERINTENDENT:** The Appointment of Peter Darabon for Highway Superintendent was made and approved with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor – Carried

**EXECUTIVE SESSION:** A motion was made by Councilman Paige and Deputy Supervisor Harvey to go in to Executive Session to discuss a revolving loan and employment issues. All in Favor- Carried

The meeting reconvened. No action was taken.

**COMMUNICATIONS:** The Norfolk Town Board changed the subdivision fee in the code book from \$25.00 per Acre to \$25.00 per parcel. The fee schedule will be adjusted. A motion was made to change the fee schedule by Supervisor Pernice and Councilwoman Gang. All in Favor – Carried

**HALE CEMETERY:** Hale Cemetery is looking for some financial help from the Town Board to help with maintaining the cemetery. A motion was made by Supervisor Pernice and Councilman Paige to give Hale Cemetery \$250.00. All in Favor – Carried

**REVOLVING LOAN:** A motion was made by Deputy Supervisor Pernice and Councilman Paige to approve a revolving loan in the amount of \$25,000.00 to Martin Bregg for his Winery. All in Favor – Carried

**COURT COMPUTER REQUEST:** The Norfolk Justice Court is in need of a new computer. The Town Board agreed to allow the

Norfolk Justice Court to Purchase a new computer for \$1300.00 with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

#### COUNCIL COMMENTS:

Councilman Purvis asked Highway Superintendent Villnave if the Highway Crew could fix the yard at the Wesleyan Church where the plow tore it up. Highway Superintendent Villnave said he would fix it.

Councilman Paige asked Supervisor Pernice is there was anything the town could do to speed up the work that needs to be done on Furnace Street. Supervisor Pernice said he talked to the County and there is no money projected this year for Furnace Street. There was discussion.

#### APPROVAL OF BILLS:

The April 2017 Abstract of Vouchers was reviewed and approved for payment in the amount of \$70,122.86 with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

PUBLIC COMMENTS: Brad Sharlow and Bill White from the Norfolk Volunteer Fire Department asked the town board to close Clinton Street to have fire drill practice throughout the summer and for Labor Day. The town board asked that they would check the softball schedule and the Summer Recreation schedule so the street won't be closed during their activities. A

motion was made by Councilman Purvis and Councilman Paige to allow Clinton Street to be closed off. All in Favor – Carried

Butch Lavigne would like to Thank Larry and the Highway crew for all the help taking the ice out at the arena. He also wanted to Thank Jared Villnave and Danny Beaudoin for using their own personal tractors to take out the ice.

#### ADJOURNMENT:

The meeting was adjourned with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor - Robert Harvey

Councilman – Donald Purvis

Councilwoman – Jean Gang

Councilman – Paul Paige

Dated: April 12, 2017

Tammy K. Sweet – Norfolk Deputy Town Clerk