

Town of Norfolk
Organizational Meeting of
The Norfolk Town Board
January 14, 2016

The Norfolk Town Board held an Organizational Meeting on Thursday, January 14, 2016 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Paul Paige.

Also present were Town Attorney Eric Gustafson, and Engineer Kevin Feuka.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order and welcomed newly elected Councilman Paul Paige. Supervisor Pernice noted that Councilman Paige has a lot of experience and will be an asset to the Town.

SUPERVISOR'S UPDATE

*Cook Street Water Project: The survey results for the project were reviewed and discussed. Engineer Kevin Feuka explained the percentages to the Board. Town Attorney Eric Gustafson explained the next step in the process. The Board will need to schedule a hearing to establish a new district. The will need to be sure the petitions are properly acknowledged, and make sure that all properties within the district will benefit and that all properties that benefit are within the district.

The order establishing hearing on water district pursuant to the Town Law of the State of New York was reviewed and adopted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

The hearing has been scheduled for Thursday, January 28, 2016 at 6:00 PM at the Norfolk Town Hall.

Councilwoman Gang noted that the residents have worked hard to get the project going, that there is a need for water in the Cook Street area and that she is in support of the project.

Councilman Purvis noted that the project is positive and a good one to start for 2016.

Deputy Supervisor Harvey is in favor of the project.

Councilman Paige is in favor of the project.

Residents Wayne Henry, Greg Mockry, and Darren Carr expressed comments on the project.

Engineer Kevin Feuka noted that the current approved rate of interest with Rural Development is 2 5/8 % and if the letter of condition for the project is filed by 03/31/2016, the interest rate will drop to 2.5 %.

*Budget Officer Bill Dashnaw: Mr. Dashnaw explained to the Board the changes that are being implemented with the budget and abstract reports. He requested that if there are to be large extra expenses considered they try to allow some extra time for review.

ORGANIZATIONAL ITEMS

*Appointments: The list of annual appointments was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

*Meeting Dates: The February and March meetings have currently been scheduled for the second Thursday of the months. Supervisor Pernice noted that Wednesday may be a better night. The change was approved with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*Resolution #1 of 2016: A Resolution delegating the power and duties of administration and supervision to the Supervisor was reviewed and adopted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

REPORTS

*The Monthly and Annual Reports of the Norfolk Police Department were reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Paige. All in Favor – Carried

*The Monthly Dog Control Report of Jim McConkey was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*The Monthly Code Enforcement Report was reviewed and approved as submitted with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

*The Monthly and Annual Reports of Town Clerk Kathy Emlaw were reviewed and approved as submitted with a motion by Councilman Paige and Councilman Harvey. All in Favor – Carried

*The Monthly Court Report was reviewed and approved as submitted but subject to be amended with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*The Annual Museum Report was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*Highway Verbal Report: Highway Superintendent Larry Villnave noted that the Agreement to Spend Highway Funds will need to be reviewed and approved. He has put the Porter Lynch, Stark and Murphy roads on the list and is considering eliminating the Tiernan Ridge Bridge. There was discussion.

EXECUTIVE SESSION

A Motion was made by Councilman Paige and Councilman Harvey to go into an Executive Session to discuss matters leading to appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. All in Favor – Carried

The meeting reconvened and no action was taken.

COMMUNICATIONS

*Rescue Squad Insurance Bill: Supervisor Pernice noted that the 2015 insurance bills for the Rescue Squad had an error in them. They were billed for an extra ambulance. Credit has been issued and will be applied to the 2016 billings.

ACTION ITEMS

*2016 Contract with the Norfolk Rescue Squad: The contract was reviewed. There was discussion. A motion was made by Councilman Purvis and Councilwoman Gang to approve the contract and to withhold monthly payment to the Rescue Squad until a Financial Report for 2015 has been submitted. All in Favor – Carried

*2016 Contract with N-N Minor Hockey: The 2016 Contract with N-N Minor Hockey in the amount of \$650.00 was reviewed and approved with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

*Resolution #2 of 2016 – Contract with Life Flight in the amount of \$400.00: Resolution #2 of 2016 was reviewed and adopted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*Resignation: The Resignation of George Slate from the Planning Board was reviewed and accepted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*2016 Contract with the Jolly Agers: The 2016 contract with the Jolly Agers in the amount of \$2,500.00 was reviewed and approved with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*Campground Water Rates: The Board reviewed a letter from Ernie McGregor requesting a reduction in the amount billed for his campground. There was discussion. A decision was tabled for further review.

*Ice Cream Shop Water Rates: The Board reviewed a letter from Brenda Paige requesting an adjustment for the Ice Cream Shop which is only open from May through August. The apartment above is no longer rented and the water was shut off to both in late December. A motion was made by Councilman Purvis and Councilwoman Gang to approve eliminating the billing for the apartment and granting a six month credit for the ice cream

shop for 2016. Councilman Paige abstained from voting and the remaining Board was in Favor – Carried

*Resignation: The Resignation of Lisa Dillon as Court Clerk was reviewed and accepted with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

COUNCIL COMMENTS

There were no Council Comments at this time.

APPROVAL OF BILLS

Vouchers # 1-5 in the amount of \$108,988.74 for the Highway Abstract and Vouchers # 6-48 in the amount of \$55262.97 for the Remaining Abstract were reviewed and approved for payment with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

PUBLIC COMMENTS

There were no Public Comments at this time.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Robert Harvey

Councilman – Donald Purvis

Councilwoman – Jean Gang

Councilman – Paul Paige

Dated: January 14, 2015

Kathy M. Emlaw – Norfolk Town Clerk