

Town of Norfolk
Norfolk Town Board
February 11, 2016

The Norfolk Town Board held a monthly meeting on Thursday, February 11, 2016 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilwoman Jean Gang, and Councilman Paul Paige.

PLEDGE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

*The minutes of the January 14, 2016 Organizational Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

*The minutes of the January 28, 2016 Public Hearing for the Cook Street Water District were reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

*The minutes of the January 28, 2016 Special Meeting were reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

HEARTS OF HOPE

Local Residents have formed a support group known as Hearts of Hope in support of loved ones of addicts. Resident Sonja Speer explained the purpose of the group to the Board and asked the Board to consider hosting a Town Hall Meeting for the Public for residents to discuss the problems with drugs in our community. Ms. Jessica Saxby spoke about her sister's addiction and recent death. An anonymous letter from a community member was read. The group currently meets at the Norfolk Volunteer

Rescue Squad building and the next meeting will be March 01, 2016 at 07:00 PM. Then they will meet every Tuesday. Councilwoman Jean Gang and Officer Karla Trimm will attend the next meeting. Mr. Tom Saxby noted that there is a Drug Free Coalition App for phones in Massena. There was discussion on whether Norfolk can create one through the Sherriff's office. Paulette Reid stated they would like to get into the schools and speak to the younger children about the issues. There was discussion on financial help. Supervisor Pernice applauded the group for their efforts and expressed sorrow for the Saxby's loss.

BUDGET INFO

Budget Officer Bill Dashnaw reviewed the 2015 Annual Report with the Board highlighting the important pages. He also reviewed the Balance Sheet from the current Supervisor's Report.

SUPERVISOR'S UPDATE

Supervisor Pernice had no updates at this time.

REPORTS

*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

Officer Karla Trimm reviewed the Town Code on parking tickets with the Board. There was discussion on removing some old parking signs. Vehicles that are parked in the Town Right of Way blocking proper plowing will be ticketed.

*Monthly Dog Control Report: The monthly reports of Dog Control Officer's Matthew Kroeger and Jim McConkey were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

There was discussion on Back up Dog Control Officer Jim McConkey. A motion was made by Deputy Supervisor Harvey and Supervisor Pernice that Jim McConkey must follow the rules compliant to Ag and Markets Law or his position will be eliminated. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

There was discussion on the W. Main Street property (previously known as the Kaiser house). The property has been purchased by Mr. Robert LaBarge who intends to tear the structure down and grow pumpkins.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

There was discussion on the current court audit.

*Annual Library Report: The 2015 Annual Library Report was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Larry Villnave noted he has left room in the Agreement to spend Highway Funds for work on the Tiernan Ridge Bridge and a decision will need to be made on how to fix it. There was discussion.

EXECUTIVE SESSION

An Executive Session was not required at this time.

COMMUNICATIONS

There were no communications at this time.

ACTION ITEMS

*Time Warner Cable Adjustments: Tax payments from Time Warner Cable were adjusted in the amount of \$503.66 due to the Franchise Agreement between Time Warner Cable and the Town of Norfolk. This adjustment to the 2016 Tax Warrant was approved with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

*Resolution #4 of 2016: A Resolution holding harmless the County of St. Lawrence for providing service for 2016. The Resolution was reviewed and adopted as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

*Agreement to Spend Highway Funds: The Annual Agreement to Spend Highway Funds was reviewed and approved as submitted with a motion by Councilman Paige and Supervisor Pernice. All in Favor – Carried

*Approval of Debit Payments: A payment in the amount of \$37,500.00 for the Sewer Project and a payment in the amount of \$24,806.65 for the Water Bond were reviewed and approved with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

APPROVAL OF BILLS

The February Abstract of Vouchers in the amount of \$104,330.90 were reviewed and approved for payment with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

COUNCIL COMMENTS

Councilman Paige noted that it is the 100th Anniversary of the Norfolk Volunteer Fire Department and suggested that the Board should do something to recognize it. There was discussion.

PUBLIC COMMENTS

Mr. John Margittay asked for clarification on vehicles parked in the Town Right of Way. There was discussion.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Robert Harvey

Councilwoman – Jean Gang

Dated: February 11, 2016

Councilman – Paul Paige

Kathy M. Emlaw – Norfolk Town Clerk

