Town of Norfolk

Norfolk Town Board Meeting

November 09, 2015

The Norfolk Town Board held a monthly meeting on Monday November 09, 2015 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

*The minutes of the October 13, 2015 Budget Work Session were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*The minutes of the October 13, 2015 Public Hearing on Local Law #2 of 2015 were reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

*The minutes of the October 13, 2015 Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

SUPERVISOR'S UPDATE

Supervisor Pernice had nothing to update at this time.

REPORTS

*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

Officer Dan Holmes introduced Jordan Searles and Garrett Kildore as two new candidates for the Police Academy. The Board approved sponsorship in the program with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of back-up Dog Control Officer Jim McConkey was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Councilman Harvey noted that the new Bakery is a nice improvement.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Larry Villnave thanked the Board for their work on the budget and noted that he hoped they were still going to schedule a work session with Mr. Dashnaw for information on next year.

COMMUNICATIONS

There were no communications at this time.

EXECUTIVE SESSION

An Executive Session was not required at this time.

ACTION ITEMS

*Approve the 2016 Potsdam Humane Society Contract: The 2016 Contract with the Potsdam Humane Society was reviewed and approved in the amount of \$8,537.00 with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

Supervisor Pernice noted that he has been reviewing surrender lists from past years and has found that some dogs have been surrendered by other towns and charged to Norfolk. There was discussion.

*Resolution #19 of 2015 - Changes to the Preliminary Budget: The Board voted unanimously to pass a resolution to approve increasing expense line item #111.1 – Justice Clerk PS to \$43,500.00 and increasing revenue line item #1120 – Non-Property Tax Distribution by County to \$76,560.00. Resolution #19 was adopted with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

*Adopt the 2016 Budget: The 2016 Preliminary Budget was approved for adoption with the above change with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

*Resolution #18 of 2015 – A Resolution to approve the adoption of Time Reporting Policy: The new time reporting policy was reviewed. Resolution #18 was adopted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*Water / Sewer Relevies: Unpaid Norfolk Water in the amount of \$70,906.00 and unpaid Norfolk Sewer in the amount of \$56,217.00, and unpaid Louisville Water in the Town of Norfolk in the amount of \$9,001.65 were approved to be relevied to the 2016 Town and County taxes with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

*Resolution #17 of 2015 – A Resolution to approve Budget Changes: The budget changes were reviewed and Resolution #17 was adopted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Resolution #16 of 2015 – A Resolution adopting the St. Lawrence County Multi-Jurisdictional All-Hazard Mitigation Plan. The resolution was reviewed and adopted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

COUNCIL COMMENTS

There were no Council Comments at this time.

APPROVAL OF BILLS

Bills # 160 - 181 in the amount of 71,469.57 for the Highway Abstract, and bills #735 - 817 in the amount of \$172,911.73 for the Regular Abstract were reviewed and approved for payment with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor - Carried

ADJOURNMENT

The meeting was adjourned with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Kevin Enslow

Councilman – Donald Purvis

Councilwoman – Jean Gang

Councilman – Robert Harvey

Dated: November 09, 2015

Kathy M. Emlaw – Norfolk Town Clerk