

Town of Norfolk
Town Board Meeting
December 14, 2015

The Norfolk Town Board held a monthly meeting on Monday, December 14, 2015 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

MEETING NIGHT

Supervisor Pernice brought up discussion on changing the meeting night from Monday to Wednesday or Thursday night. Mr. Dashnaw is available either night. Mr. Dashnaw explained that there will be some changes in the way the Abstract of Vouchers is being done and more time may be needed for the adjustment. There was discussion. A motion was made by Supervisor Pernice and Councilwoman Gang to move the Town Board meeting night to Thursday night at 7:00 PM for January, February and March. All in Favor – Carried

APPROVAL OF MINUTES

*The minutes of the 11/09/2015 Preliminary Budget Hearing were reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*The minutes of the 11/09/2015 Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

*The minutes of the 12/03/2015 Special Meeting to review Local Law #3 of 2015 were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor - Carried

*The minutes of the 12/07/2015 Public Informational Meeting on the Cook Street Water District were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

SUPERVISOR'S UPDATE

Supervisor Pernice had nothing to update at this time.

REPORTS

*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*Monthly Dog Control Report: There were no reports this month.

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

*Highway Verbal Report: Highway Superintendent Larry Villnave brought up discussion on the condition of the Christmas Decorations. Many of them are very old and in bad shape. Mr. Villnave asked if there were any available funds to purchase some new ones. There was discussion. Deputy Town Clerk Tammy Sweet asked if a donation jar could be put on display at Al Smith's Superette to collect funds for new decorations. The legality of that was discussed and it was decided to form a new Christmas Decorating Committee and appoint Karen Decare as the Chairman. This was approved

with a motion by Supervisor Pernice and Deputy Supervisor Enslow. All in Favor – Carried

Mr. Villnave also thanked Deputy Supervisor Enslow for being the Liaison Officer for the Highway Department.

COMMUNICATIONS

There were not communications to share at this time.

EXECUTIVE SESSION

A motion was made by Supervisor Pernice and Councilman Purvis to go into an Executive Session to discuss Article 14 of the Civil Service Law. All in Favor Carried

The meeting reconvened and no action was taken as a result of the Executive Session.

ACTION ITEMS

*Year End Meeting Time: The Year End Meeting will be held on Wednesday, December 30, 2015 at 9:00 AM at the Town Hall.

*Resolution #20 of 2015: A Resolution adding some sections of roads to the Town Road Inventory was reviewed. Supervisor Pernice noted that this will help with CHIPS funding. Resolution #20 of 2015 was adopted with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

*Appointment of Shelly LaBarge: A motion was made by Councilman Purvis and Councilwoman Gang to re-appoint Shelly LaBarge to another 5 Yr. term on the Library Board. All in Favor – Carried

*Appointment of Natalie Todd: A motion was made by Councilman Harvey and Deputy Supervisor Enslow to re-appoint Natalie Todd to another 5 Yr. term on the Zoning Board. All in Favor – Carried

*Water / Sewer Request: Tammy Sweet submitted a letter requesting some adjustment to her water / sewer billings. She asked for a six month credit on her parents' apartment as she turns everything off while they are in Florida. She asked for an adjustment of six months for 2015 and all of 2016 for Apartment #3 as it is only used for storage now and not rented. She

asked for Apartment 1 to be removed from the billing for 2016 as there is a water leak that can't be repaired at this time so it will not be rented. The requests were reviewed by the Board and approved with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

*Local Law #3 of 2015: A Local Law repealing Local Law #2 of 2015 which allowed the 2016 Budget to go over the tax cap. Local Law #3 was reviewed and adopted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*Resolution #21 of 2015: A Resolution to correct the 2016 Budget. The Raymondville Street Lighting District had an error in it. The Resolution was reviewed and adopted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

COUNCIL COMMENTS

Deputy Supervisor Enslow thanked the Board for working with him for eight years. He also thanked Larry Villnave, Kathy Emlaw, Tammy Sweet and Rita Lavigne. He noted that he was pleased with the accomplishments and it was a good experience.

There was discussion on the projects that have been accomplished such as Water and Sewer improvements and a Solar Project. Supervisor Pernice discussed a recent repair to the Solar System. The costs were covered by the Contractor.

APPROVAL OF BILLS

Vouchers #160 – 174 in the amount of \$23,896.75 for the Highway Abstract and vouchers #818 – 902 in the amount of \$44,425.18 for the Regular Abstract were reviewed and approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

ADJOURNMENT

The meeting was adjourned with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Kevin Enslow

Dated: December 14, 2015

Kathy M. Emlaw – Norfolk Town Clerk

Councilman – Donald Purvis

Councilwoman – Jean Gang

Councilman – Robert Harvey