

Town of Norfolk
Norfolk Town Board
May 11, 2015

The Norfolk Town Board held a monthly meeting on Monday, May 11, 2015 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

APPROVAL OF MINUTES

The minutes of the April 13, 2015 Town Board Meeting were reviewed. One correction was made. The amount of \$1606.86 approved to be paid to Norwood Plumbing was corrected to \$1335.00. The minutes were approved as corrected with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

SEWER PROJECT UPDATE

Town Engineer Aaron Jarvis gave an update on the sewer project. The start- up process has had a slight delay but should be completed by next week. There was discussion on how they will process the old sewer plant to the new one. Mr. Jarvis stated there is \$98,336.99 left in Contingency and there was discussion on what to use it for. Some suggestions were fencing, paving, manholes and filling in the old oxidation ditch. There was also discussion on future mowing for the area. The Town Board will meet on the site to review the project. Mr. Villnave will get a quote on some fencing.

The bills for the sewer project were reviewed and approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried (Contract 1 – General – Danko Construction: \$46,139.60)

SUPERVISOR'S UPDATE

*Sewer Project Easement: The easement needed near the Bond property from Mr. Kevin Besaw has been acquired and Supervisor Pernice has submitted for the check.

*Backstop: The new backstop has been installed at Dow Field in Raymondville.

REPORTS

*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Back-up Dog Control Officer Jim McConkey was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

Councilman Purvis asked CEO Halpern about the recurrence of unlicensed vehicles at 264 Marsh Road. Mr. Halpern stated that a Notice of Violation has been sent and the issue is scheduled to be back in Court.

Councilman Harvey asked CEO Halpern about the unlicensed vehicles at the Alexander's on Tiernan Ridge Road. CEO Halpern stated that there are two properties that the Alexander's own that have been sent a notice to remove the vehicles. Councilman Harvey stated that there are more vehicles behind the property.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Highway Verbal Report: Highway Superintendent Larry Villnave reported that bids have been received on some used equipment as follows:

Bucket Truck:	\$1,275.00
Roller:	\$ 410.00
Bus:	\$ 360.00

A motion was made by Deputy Supervisor Enslow and Councilman Harvey to accept all three bids as submitted. All in Favor – Carried

Mr. Villnave stated that the grinder is scheduled to begin on Friday and the crew is still picking up brush.

Mr. Villnave noted that the Fire Department is looking to pave the parking lot at Station 1. There was discussion on the Highway Department helping them with in kind service.

COMMUNICATIONS

*BOCES Letter: Supervisor Pernice has received a letter from Neil Cassada thanking the Town for giving him the opportunity to learn about law enforcement by working with the Norfolk Police Department.

EXECUTIVE SESSION

An Executive Session was not required at this time.

ACTION ITEMS

*Norwood-Norfolk Youth Soccer: The Annual Contract with Norwood-Norfolk Youth Soccer in the amount of \$650.00 for 2015 was reviewed and approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Audit Report: Supervisor Pernice asked Councilman Purvis and Councilman Harvey for their opinion of the Audit they attended. The records for the Justice Court, Bookkeeper and Town Clerk were reviewed by Mr. Bill Dashnaw, Councilman Purvis and Councilman Harvey on Thursday May 7th. Councilman Harvey stated that it was a learning experience and there were a few things that will need to be done differently. Councilman Purvis complimented Town Clerk Kathy Emlaw on her record keeping.

COUNCIL COMMENTS

*Councilman Purvis asked Mr. Villnave if there were any plans to replace the sidewalk in front of the NBT Bank. There was discussion.

*Deputy Supervisor Enslow asked the Town Board when they were going to move forward on the Highway Contract. Supervisor Pernice stated that they will look at it again. There was discussion.

APPROVAL OF BILLS

Bills #71 – 86 in the amount of \$14,795.15 for the Highway Abstract, and bills #264 – 325 in the amount of \$91,221.78 for the Regular Abstract were approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

PUBLIC COMMENTS

*Mr. Butch Lavigne thanked Mr. Villnave and Supervisor Pernice for use of the tractors in removing the ice at the arena.

*Mr. Angus LaDue asked the Town Board about the water billings. He stated that he has had one apartment empty for 7 months, another apartment empty since January 1st, and two apartments empty since the middle of March. He asked if there was any way to compensate for the non-usage of water. Supervisor Pernice stated that he does not know how it can be done fairly. He stated for every honest Landlord there are three more crooked ones. There was discussion on this issue.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Kevin Enslow

Councilman – Donald Purvis

Councilwoman – Jean Gang

Councilman – Robert Harvey

Dated: May 11, 2015

Kathy M. Emlaw – Norfolk Town Clerk

