

Town of Norfolk

Town Board

November 10, 2014

The Norfolk Town Board held a monthly meeting at the Norfolk Town Hall on Monday, November 10, 2014 at 7:00 PM

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Robert Harvey.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

Supervisor Pernice noted that the minutes of the October 14, 2014 Town Board meeting needed a change in the amount approved for payment to Fourth Coast for the Solar Project. The correct amount was \$52,514.14. The minutes of the October 14, 2014 Town Board meeting were reviewed and approved as changed with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

The minutes of the October 14, 2014 Public Hearing for Local Law #2 of 2014 were reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Enslow. All in Favor – Carried

The minutes of the October 14, 2014 Budget Work Session were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

**SEWER PROJECT UPDATE**

Town Engineer Aaron Jarvis gave an update on the sewer project. There was discussion. Mr. Jarvis stated that the delivery of equipment is behind schedule by two months. The Invoices for the project bills were reviewed. The next project meeting will be one week from Wednesday. The Town

Board will meet on the site to review the project Wednesday morning at 08:30 AM.

A motion was made by Deputy Supervisor Enslow and Councilman Harvey to approve payment of the bills as follows:

Contract #1 – General Construction to Danko Construction Corporation - \$282,002.18

Contract #2 – Mechanical Construction to Perras Excavating, Inc. - \$109,145.98

Contract #3 – Plumbing Construction to Norwood Plumbing, Inc. - \$15,485.00

Contract #4 – Electrical Construction to Watson Electric, Inc. - \$41,861.00

Testing Services to Atlantic Testing Laboratories, Ltd. - \$3,182.50

Engineering Services to Tisdell Associates - \$22,000.00

All in Favor – Carried

## **SUPERVISOR'S UPDATE**

\*Comptroller: Supervisor Pernice noted that the Comptroller's Office has reviewed the Town of Norfolk's Annual Report and all is good.

\*Code Book Revisions: Supervisor Pernice asked the Board to consider suggestions for any future changes to the new code book. General Code has a website with legislation examples on it pertaining to most issues. The Planning Board is working on legislation for solar projects.

\*Arena Security: Supervisor Pernice noted that the camera system is being installed at the arena by a volunteer.

## **REPORTS**

\*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of the Norfolk Back up Dog Control Officer Jim McConkey was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

Councilman Harvey asked about the issue with the Debien property in Raymondville. There was discussion. CEO Halpern noted that the County will not make us whole on any of these properties. Supervisor Pernice stated that if the Board proceeds with condemnation, the property would be torn down at taxpayer's expense. There are three properties currently abandoned. Two are located in Raymondville and one in Norfolk.

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

\*Highway Verbal Report: Highway Superintendent Larry Villnave reported that the sand pile is up with the help of Curran Logging again at no charge. He noted that the crew has some culvert pipes to change and some mulch to do.

## **COMMUNICATIONS**

There were no communications to review.

## **EXECUTIVE SESSION**

An executive session was not required at this time.

## **ACTION ITEMS**

\*Code Fees: The Board reviewed a proposal submitted by CEO Halpern for some increases to some of the fees charged for permits and inspections. There was discussion. A motion was made by Deputy Supervisor Enslow and Councilwoman Gang to table a decision. All in Favor – Carried

\*Cook Street Water Project: Supervisor Pernice noted that the next step for this project is to invest in an Environmental Review which will cost \$6,500.00. There was discussion on where the funds will come from to pay

for the review. Supervisor Pernice stated he would like to establish the costs of the project before bringing information to the residents. The funds would come out of the general fund and paid back if the project goes through. This was approved with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

\*Sewer Rate Increases: A motion was made by Councilman Harvey and Deputy Supervisor Enslow to approve the sewer rate increase for 2015 of \$15.00 per quarter. All in Favor – Carried

\*Relevies: The list of unpaid water, water extension and sewer amounts to be approved for relevy to the 2015 Town and County taxes were submitted and reviewed as follows: Norfolk Water - \$48,933.00 and Water Extension - \$38,070.00 for a Water total of \$87,003.00 and Norfolk Sewer - \$54,526.00.

A motion was made by Councilwoman Gang and Deputy Supervisor Enslow to approve the relevies as listed. All in Favor – Carried

\*2015 Budget: A motion was made by Deputy Supervisor Enslow and Councilman Harvey to adopt the 2015 Budget with relevies. All in Favor – Carried

\*Resolution #15 of 2014: Town of Norfolk Tobacco Free Policy. A resolution to prohibit the use of tobacco in the Town of Norfolk parks, playgrounds and public areas was reviewed and adopted as proposed with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

## **COUNCIL COMMENTS**

\*Councilman Harvey noted that he was asked by a resident about power for pumping sewer. There was discussion. Supervisor Pernice explained the arrangement he has made with Mr. LaDue concerning the power for his new sewer grinder pump.

## **APPROVE PAYMENT OF BILLS**

Bills #155 – 166 in the amount of \$22,798.07 for the Highway Abstract and bills #723 – 785 in the amount of \$721,281.45 for the Regular Abstract were reviewed and approved for payment with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

## **PUBLIC COMMENTS**

There were no public comments at this time.

## **ADJOURNMENT**

The meeting was adjourned with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Kevin Enslow

Councilman – Donald Purvis

Councilwoman – Jean Gang

Councilman – Robert Harvey

Dated: November 10, 2014

Kathy M. Emlaw – Town Clerk