

Town of Norfolk
Norfolk Town Board
March 10, 2014

A monthly meeting of the Norfolk Town Board was held on Monday, March 10, 2014 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

PLEDGE / CALL MEETING TO ORDER

The Pledge of Allegiance was said by all. Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

*The minutes of the February 10, 2014 meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*The minutes of the February 20, 2014 Special meeting on the Sewer Project bids were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*The minutes of the February 20, 2014 Special meeting with residents on the grinder pumps were reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

SUPERVISOR'S UPDATE

*Grinder Pumps: Supervisor Pernice noted that Engineer Aaron Jarvis has included spare grinder pumps in the specs for the sewer project. There was discussion on whether to purchase the spare pumps for the residents or not. Supervisor Pernice noted that if the Town does purchase the spare pumps, there will not be a reduction on the cost of sewer to those four residences. The cost per pump is \$15 – 1800.00 each. No decision was made yet.

*Bid Opening on Contract 1 for the Sewer Project: Supervisor Pernice noted that the bid opening will be held on March 27, 2014 at 03:30 PM at the Town Hall. A Special Meeting of the Town Board will be held in early April to make a decision.

*Water Treatment Plant: Supervisor Pernice noted that there was a problem with one of the pumps at the new Water Treatment Plant. It ended up being a blown gasket and is now repaired.

*Code Book: Supervisor Pernice noted that the changes to the new code book are complete and he is working on replacing the pages. A Public Hearing and Local Law will need to be held in the near future.

GUEST

Supervisor Pernice introduced Nancy K. Martin, Administration Assistant to Assemblyman Marc Butler. Ms. Martin lives in Chipman. She encouraged the Board to contact her anytime and she will communicate with Mr. Butler. Ms. Martin noted that St. Lawrence County was redistricted in 2010 and she reviewed the current district set up and officials. She noted that Mr. Butler is against both the Safe Act and the Common Core. Supervisor Pernice thanked her for coming to the meeting.

REPORTS

*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

Supervisor Pernice noted that Office Trimm was not able to attend the meeting tonight.

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Dog Control Report: There were no reports submitted this month.

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Councilman Harvey asked CEO Halpern what the status was of 26 S. Main St. CEO Halpern stated that the owner was dealing with legal issues and problems with lapsed insurance. The Land Contract Tenants have stripped the building. Councilman Harvey asked about a safety fence. There was discussion. CEO Halpern will send a letter to Mrs. Paige about the issue.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

*Highway Verbal Report: Highway Superintendent Larry Villnave expressed thanks to the Norfolk Fire Police and the State Highway Dept. for their assistance with a water break the Town had on SH 56.

Mr. Villnave also noted that he went to Albany last week to lobby for more funds for roads and it is looking good. CEO Halpern thanked Mr. Villnave for the extra work his crew did to widen Eastview Heights for the local residents.

COMMUNICATIONS

There were none at this time.

EXECUTIVE SESSION

An executive session was not required at this time.

ACTION ITEMS

*Resolution #4 of 2014: A Resolution to approve the bond for the Library roof renovations. The Estoppel Notice and Resolution were reviewed and adopted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

Supervisor Pernice noted that it is a one year bond anticipation note (ban) due to the amount of expected grant money for the project still undetermined. Whatever amount left still due after the grant is received will be financed. Construction will begin in May. Supervisor Pernice noted to Ms. Martin that the Library is listed on the Historic Preservation List and the roof repair is a public safety issue. She will pass this information on to Assemblyman Butler.

*Second Notice Fee for Tax Collection: A motion was made by Councilman Harvey and Councilwoman Gang to approve a \$2.00 second notice fee to be charged to all accounts at the end of April when the second notice is sent out. All in Favor – Carried

COUNCIL COMMENTS

*Councilwoman Gang asked the Board about hosting a rabies clinic. She has gathered information about it and asked if any of the rest of the Board is interested in the project. She feels it will be nice for the community as it has been a long time since Norfolk hosted one. Supervisor Pernice stated that he has held off on one due to the cost involved. Councilwoman Gang stated it will cost approximately \$200.00 for a vet and assistant and she would get volunteers to help with paperwork. The rabies serum is free, and the residents will make a donation for the rabies. There was discussion. A motion was made by Councilwoman Gang and Councilman Purvis to pursue hosting a rabies clinic in April at the arena with the costs not exceeding \$300.00. All in Favor – Carried

*Councilman Harvey noted to Mr. Villnave that the fascia on the front corner of the Town Hall is loose. Mr. Villnave will look into it.

APPROVE PAYMENT OF BILLS

Bills #31 – 46 in the amount of \$25,553.48 for the Highway Abstract and bills #125 – 204 in the amount of \$64,957.75 for the Regular Abstract were reviewed and approved for payment with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

PUBLIC COMMENTS

There were none at this time.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

Dated: March 10, 2014

Kathy M. Emlaw – Town Clerk

