

Town of Norfolk
Town Board
Regular Meeting

The Norfolk Town Board held a monthly meeting on Tuesday, October 14, 2014 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, and Councilwoman Jean Gang.

PLEDGE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the September 08, 2014 Town Board meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

SEWER PROJECT UPDATE

Town Engineer Aaron Jarvis stated that the sewer project is on schedule and he reviewed the project to date.

Mr. Jarvis reviewed three change orders to the project with the Board.

*Change order #3 to Contract #1: \$8,128.00 to Danko Construction who will dig for the gas line instead of paying fees to St. Lawrence Gas.

*Change order #3 to Contract #4: \$5,647.73 to Watson Electric to install the electrical service to the site instead of paying fees to National Grid.

*Change order #3 to Contract #5: To allow a sixty day time extension to T.J. Fiacco for the grinder pumps.

The change orders were reviewed and approved as listed with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

There was discussion on the grinder pumps. Three are installed. There is still an easement issue with the one on Furnace Street. If this does not get

resolved soon a winter shut down will be issued and T.J. Fiacco will complete the project in the spring.

The project bills for the month were reviewed as follows:

*WCT Surveyors - \$500.00 for a survey.

*Danko Construction Corporation - \$432,818.10 for Contract #1.

*Norwood Plumbing, Inc. - \$4,251.25 for Contract #3.

*Watson Electric, Inc. - \$20,773.45 for Contract #4.

*T.J. Fiacco Construction LLC - \$106,903.71 for Contract #5.

*Tisdell Associates - \$33,000.00 for Engineering Services.

*Atlantic Testing - \$3,274.31 for Construction Materials, Engineering and Testing Services.

The bills totaling \$601,520.82 were approved for payment as submitted with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

Mr. Jarvis noted that there is still approximately \$238,000.00 in funds left available in the budget and there was discussion on how to use it. A decision on a handrail, access road extension, two roofs and some manhole work will be made at the next meeting.

SUPERVISOR'S UPDATE

*Wooden Boat: Supervisor Pernice noted that the new wooden boat obtained with a grant applied for by Secretary Rita Lavigne has been installed along with new mulch.

*Solar Project: Supervisor Pernice noted that the solar project is almost complete. There is a delay as the electrical panel needs to be upgraded with an estimated cost of \$6,000.00. Supervisor Pernice thanked the Highway Crew for all of their work on the project.

*New Code Book: Supervisor Pernice noted that Local Law #1 of 2014 adopting the new code book has been filed with the State and is now in effect.

REPORTS

*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of back up Dog Control Officer James McConky was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Councilman Purvis commented on the home in Raymondville with thirty caged rats in it that was on the report.

*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

*Highway Verbal Report: Highway Superintendent Larry Villnave had nothing to report at this time. He stated all is good.

COMMUNICATIONS

Supervisor Pernice had no communications at this time.

EXECUTIVE SESSION

A motion was made by Councilwoman Gang and Councilman Purvis to go into an Executive Session to discuss the history of a particular person. All in Favor – Carried

The meeting reconvened and no action was taken as a result of the Executive Session.

ACTION ITEMS

*Resolution #13 of 2014: A Resolution to approve the transfer of funds to cover the cost of the roof over the addition at the Library. Deputy Supervisor Enslow asked when this project was approved. Supervisor Pernice stated that there were funds left in the Library Project Budget. A motion was made by Councilman Purvis and Councilwoman Gang to adopt Resolution #13 allowing the transfer of funds in the amount of \$9,950.00 from account A1990.4 Contingency to A7410.4 Library Contractual. All in Favor – Carried

*Angus LaDue Grinder Pump Installation: Supervisor Pernice noted that since Mr. LaDue has two apartments using the newly installed grinder pump, it could not be hooked up to either of the apartment meters. The service is being hooked up to a third meter. National Grid will charge a base minimum fee of approximately \$252.22 per year to have the third meter powered. Mr. LaDue would like the Town to pay for the extra fees. There was discussion. A motion was made by Councilwoman Gang and Councilman Purvis to approve discounting one of the annual sewer bills for the apartments in the amount of \$252.22 per year to offset the extra fees. The motion was carried with three voting in favor and one (Deputy Supervisor Enslow) opposed.

*Al Smith's water and sewer request: Supervisor Pernice reviewed a letter submitted by Tammy Sweet, owner of Al Smith's Superette, requesting the elimination of a water / sewer billing for the Auto Parts store. Ms. Sweet stated that the Auto Parts and the Grocery Store were all in the same building and the restroom is only used a few times per day. A motion was made by Councilman Purvis and Deputy Supervisor Enslow to approve eliminating the Auto Parts water / sewer billing. All in Favor – Carried

*Schedule Public Hearing for 2015 sewer rates: Supervisor Pernice stated that he is expecting to increase the sewer rates by \$15.00 per quarter for 2015 and \$15.00 per quarter for 2016. A motion was made by Supervisor Pernice and Deputy Supervisor Enslow to set the Public Hearing on the sewer rates for Monday, November 10, 2014 at 06:45 PM. All in Favor – Carried

*Water / Sewer Refund to Philip North: Mr. North has removed a trailer from his property and requested a refund of the fourth quarter of water / sewer in the amount of \$152.00. This was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Water Ext. / Sewer Refund to Ernest Doyle: Mr. Doyle has shut off the water at his property effective October 1, 2014 and requested a refund of the fourth quarter of water ext. / sewer in the amount of \$152.00. This was approved with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – carried

*Police Candidates: A motion was made by Deputy Supervisor Enslow and Councilwoman Gang to approve hiring Lou Crump and Cory Williams as part time Police Officers for the Norfolk Police Department. All in Favor – Carried

*Winter Plowing Contract: Supervisor Pernice stated that the St. Lawrence County Highway Department has approved a 7% increase for the 2015 plowing contract with the Town. A motion was made by Councilman Purvis and Deputy Supervisor Enslow to allow the Supervisor to approve and sign the contract when it is received. All in Favor – Carried

*Parking lot lease with the Coach: Supervisor Pernice has met with Diane Jenkins, owner of the Coach, to discuss a lease for Town use of her parking lot. The Town has not had a lease for the parking lot since 2011. Ms. Jenkins has proposed a five year lease with the cost of \$500.00 per year. This was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Resolution #14 of 2014: A Resolution approving the transfer of funds in the amount of \$42,600.00 from the General Fund Balance to General Building CE and the amount of \$42,600.00 from the Water Fund Balance to Water Source Power CE, to pay for the expense of the Solar Energy Saving Project. The Resolution was adopted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Approve Payment of Bill for Solar Project: A motion was made by Councilwoman Gang and Deputy Supervisor Enslow to approve payment of \$28,915.72 to Fourth Coast Inc. for the Solar Project. All in Favor – Carried

*Local Law #2 of 2014: A Local Law to authorize the Town of Norfolk to adopt a budget for 2015 that requires a real property tax levy that exceeds the tax levy limit specified under General Municipal Law Section 3-C. This was adopted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Re-Appoint Ed Harvey to the Board of Review: A motion was made by Councilman Purvis and Deputy Supervisor Enslow to re-appoint Ed Harvey to a five year term on the Board of Review. All in Favor – Carried

COUNCIL COMMENTS

*Councilwoman Gang noted that it is nice to see the South Main Street property cleaned up and she has received many positive comments from residents concerning it.

*Councilman Purvis noted that he has received complaints concerning an abandoned car located across from the Fire Station. CEO Halpern will look into it.

APPROVE PAYMENT OF BILLS

Bills #140 – 154 in the amount of \$14,608.63 for the Highway Abstract and bills #628 – 722 in the amount of \$1,101,757.84 for the Regular Abstract were approved for payment with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

PUBLIC COMMENTS

Mr. Gardner, owner of the old diner located on North Main Street noted that he has a possible buyer for the building and asked the Board to allow it to still be a diner even though it is located in a Residential Hamlet zone and has been empty for more than a year. Supervisor Pernice stated that he is sure that a Variance application will be approved but there is no way around it, the Gardner's will have to follow procedure and apply for a Variance.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Kevin Enslow

Councilman – Donald Purvis

Councilwoman – Jean Gang

Dated: October 14, 2015

Kathy M. Emlaw – Norfolk Town Clerk