

Town of Norfolk
Norfolk Town Board
August 11, 2014

The Norfolk Town Board held a monthly meeting on August 11, 2014 at 7:30 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Robert Harvey.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

COOK STREET WATER

Engineer Tim Burley of Capital Consultants Architecture and Engineering, Inc. in Canton, NY reviewed a preliminary engineering study done on getting water from the Town of Massena to our Cook Street, Hidy Avenue and Hough Road residents. Supervisor Pernice had previously sent out surveys to the residents in that area and received 59 responses with 67% in favor of a new water system. The study was based on 92 connections. Mr. Burley stated that the Town would need to apply to the Drinking Water State Revolving Fund to see if they qualify for a grant and or low interest loan. The next step is for the Town to meet with USRDA in Canto to discuss the project and look into an intermunicipal agreement with the Town of Massena.

SEWER PROJECT UPDATE

Town Engineer Aaron Jarvis reviewed the sewer project to date. He noted that the easements for the pump stations are being worked on and three have been signed already. The re-lining of the sewer is on schedule. The project bills for this month were reviewed. A motion was made by Councilwoman Gang and Councilman Purvis to approve payment of the project bills as submitted: Contract 1 – Danko Construction - \$415,106.87, Perras Excavating, Inc. – Contract 2 - \$34,668.35, Watson Electric, Inc. – Contract 4 - \$11,324.00, TJ Fiacco Construction LLC – Contract 5 - \$328,511.90, and Tisdale Associates – Engineering Services - \$33,000.00.

All in Favor – Carried

Mr. Jarvis reviewed the formal paperwork for Change Order #2 in the amount of \$15,416.70. This was approved with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

APPROVAL OF MINUTES

The minutes of the July 13, 2014 Town Board meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

SUPERVISOR'S UPDATE

Supervisor Pernice had nothing more to update at this time.

REPORTS

*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Back-up Dog Control Officer Jim McConkey was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

Supervisor Pernice asked CEO Halpern about the property on Cook Street that has not been mowed. Mr. Halpern stated it has been about three weeks and he will follow up on it.

Councilman Harvey asked CEO Halpern if anything has been done about the Trimm properties. Mr. Halpern stated that Trimm's do not own the old

service station properties. A representative of Alaskin Oil was in Town recently and had someone do some clean up.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Highway Verbal Report: Highway Superintendent Larry Villnave noted that he has received complaints about the salt trucks running on Sober Street again. There was discussion. No action was taken at this time.

COMMUNICATIONS

Supervisor Pernice had no further communications at this time.

EXECUTIVE SESSION

An Executive Session was not required at this time.

ACTION ITEMS

*Abstract Correction: A motion was made by Councilwoman Gang and Councilman Purvis to approve the increase of item #465 on the July general abstract in the amount of \$.40 to correct an entry error. All in Favor – Carried

*Resolution #11: A Resolution to approve the transfer of general funds in the amount of \$33,222.00 from Contingency to Buildings CE to pay the contractor for the Library Project. The Funds will be replaced in Contingency when the financing is completed. The Resolution was reviewed and adopted with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

*Resolution #12: A Resolution supporting Fort Drum. The resolution was reviewed and adopted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

*Resignation: A motion was made by Councilwoman Gang and Deputy Supervisor Enslow to accept the resignation of Justin Dowdle from the Police Department. All in Favor – Carried

Supervisor Pernice noted that Mr. Dowdle has been hired by the New York State Police.

*Fire Department Field Day: The Norfolk Volunteer Fire Department has submitted a request to close Clinton Street and lift the Open Container law on August 30, 2014 for their annual Labor Day celebration. This was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Water Refund – Diane Bond: The Board reviewed a request from Diane Bond to have her water bill credited due to her not having any water to her house since March. There was discussion. Mr. Villnave noted that there was a problem with the water line near the Fire Station and that has now been repaired, but that there is still a leak in Mrs. Bond’s line to her house. He will speak with her about it. A motion was made by Councilman Purvis and Councilwoman Gang to approve crediting Mrs. Bond’s 2014 water bill for the second half of the year. All in Favor – Carried

*Solar Project Bids: The Board reviewed bids submitted by the Village of Dexter on behalf of the Town of Norfolk for the Solar Project. The bids were for part of the needed equipment and supplies in the amount of \$78,915.72. A motion was made by Councilwoman Gang and Councilman Harvey to approve the bids as submitted. All in Favor – Carried

Mr. Villnave noted that the ground was very wet at the site the Solar Panels are to be constructed. There was discussion on access.

COUNCIL COMMENTS

There were no Council comments at this time.

APPROVE PAYMENT OF BILLS

Bills #117 – 130 in the amount of \$46,632.55 for the Highway Abstract and bills #492 – 555 in the amount of \$504,986.72 for the Regular Abstract were reviewed and approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

PUBLIC COMMENTS

There were no Public comments at this time.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

Dated: August 11, 2014

Kathy M. Emlaw – Norfolk Town Clerk

