

Town of Norfolk  
Norfolk Town Board  
March 11, 2013

The Norfolk Town Board held a monthly meeting on Monday, March 11, 2013 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

**PLEDGE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order

**WATER PROJECT UPDATE**

Town Engineer Aaron Jarvis gave the Board an update on the Water Project. The new wells are ready to go on line after the NYS Department of Health does their inspection on Wednesday. The current bills for the project were reviewed and approved for payment as follows with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

Tisdell Associates \$49.20  
Sheehan Contracting \$75,291.30  
Norwood Plumbing \$1,976.50  
Jordstat Electrical Cont. \$18,797.34

Mr. Jarvis stated that after all approved change orders to date, there is still \$94,000.00 in contingency for the project. There was discussion. The Board will meet at 6:00 PM next month on April 8<sup>th</sup> prior to the Town Board meeting to tour the project.

**SEWER PROJECT UPDATE**

Mr. Jarvis stated that he would like to meet with the Board early next week to review the plans for the sewer project. The plans will then be sent to the NYSDEC for approval and then put out for bid.

## **APPROVAL OF MINUTES**

The minutes of the February 11, 2013 Town Board meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

## **SUPERVISOR'S UPDATE**

Supervisor Pernice brought up discussion on the cost of new lighting for the arena to reduce power usage. He would like to see this accomplished.

## **PUBLIC COMMENTS**

There were none at this time.

## **REPORTS**

\*Monthly Police Report: The monthly report of Police Officer in Charge Karla Trimm was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of Dog Control Officer Matthew Kroeger was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

\*Verbal Highway Report: Highway Superintendent Larry Villnave reported that he recently traveled to Albany to lobby for more CHIPS money and the Town could see a 25% increase in funding. There was discussion. The CHIPS funding is used for paving.

Mr. Villnave also noted that he had placed an ad a few weeks ago for a part-time employee for the Highway Department and he has tabled the decision to hire for now until he can do more research. Supervisor Pernice noted that the summer help will be hired to start in late May.

Mr. Villnave noted that the Spring Clean Up has tentatively been scheduled for the first weekend in May and asked the Board to make a decision on whether or not to have it this year at the next meeting. There was discussion on the pros and cons.

### **COMMUNICATIONS**

There were none at this time.

### **EXECUTIVE SESSION**

An executive session was not required at this time.

### **ACTION ITEMS**

\*Second Notice Fee: The fee for sending out a second notice on unpaid Town and County Taxes at the end of April has been approved to be set at \$2.00 per parcel with a motion by Councilwoman Gang and Councilman Harvey.  
All in Favor – Carried

\*NNCS Request: Supervisor Pernice has received a request from NNCS looking to use the Town Hall as a location to send parents in case of a lockdown at the school rather than have all of the parents piling in to the school parking lot looking for information. Supervisor Pernice will develop a phone tree list to help with the communications. This was approved with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

\*St. Lawrence County LGE Grant Application: The Emergency Services Office in Canton is looking to upgrade the 911 Dispatch Program and is looking for approval to apply for a grant for this purpose. A motion was made by Councilman Purvis and Councilman Harvey to approve this project. All in Favor - Carried

### **COUNCIL COMMENTS**

\*Supervisor Pernice brought up discussion on St. Lawrence County's quest to raise the sales tax to 8%. He noted that

the 1% increase will not be shared the same as the current 7% is with the Towns. The County would like to keep 80% of the increase. There was discussion among the Board.

\*Councilman Purvis noted that he has heard from residents with concerns on the quality of our drinking water as it has been brown on occasion. There was discussion on the status of the water project and how it has affected the water recently. Deputy Supervisor Enslow suggested that a notice be put in the paper to let residents know to watch out for it while the transition to the new system is completed. Mr. Villnave stated that the hydrants will all need to be flushed.

\*Councilman Harvey noted that he has spoken with the NNCS Superintendent concerning having a Police Officer in the School. Officer Karla Trimm has estimated that hiring a retired Police Officer for 40 hours per week would cost \$22 – 24,000.00 annually. Councilman Harvey stated that Superintendent Kirnie will put this out as a proposition for the school budget to increase taxes to cover the cost. There was discussion.

\*Deputy Supervisor Enslow asked if a response from Town Attorney Eric Gustafson has been received on the Raymondville Ball Park yet. He noted that as soon as the ground thaws it will be time for seeding and fencing. It was also noted that TJ Fiacco Construction has donated some back stops.

**APPROVE PAYMENT OF BILLS**

Bills #32 – 51 in the amount of \$29,189.19 for the Highway Abstract and bills #116 – 181 in the amount of \$197,400.82 for the Regular Abstract were approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

**ADJOURNMENT**

The meeting was adjourned with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

	Supervisor	–
Charles Pernice		
	Deputy Supervisor	
– Kevin Enslow		
	Councilman	–

Donald Purvis

Councilwoman –

Jean Gang

Councilman –

Robert Harvey

Dated: March 11, 2013

Kathy M. Emlaw – Norfolk Town Clerk