

Town of Norfolk
Town Board Meeting
May 14, 2012

The Norfolk Town Board held a monthly meeting on Monday, May 14, 2012 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

PLEDGE / CALL MEETING TO ORDER

The Pledge of Allegiance was said by all present. Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the previous Town Board Meeting of April 9, 2012 were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

OPEN BIDS – HIGHWAY EQUIPMENT

The Highway Department received two bids on a tractor with a hydraulic boom mower. The bids were opened by Town Clerk Kathy Emlaw and were:

John Deere	\$116,354.00
Waldruff	\$ 87,740.00 with joy stick

Highway Superintendent Larry Villnave left the meeting to review the bids prior to the Board making a decision.

SUPERVISOR'S UPDATE

*Adams Road Crossing: Supervisor Pernice noted that the railroad crossing on Adams Road is in really bad shape and needs work. He has contacted CSX in the past with no results. Mr. Villnave stated that he is working on some issues with the crossing on Brouse Road where he is planning to pave soon. There was discussion and this will be looked into further.

*Vandalism at Arena: Supervisor Pernice noted that there has been more vandalism at the arena. This is the third time this year. There was discussion. The Local Police Department has been asked to patrol more often in the area and question anyone in the area. A security camera system was also discussed and Supervisor Pernice will get a quote on one. This was approved with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Code Book: Supervisor Pernice noted that our revised code book is at the publisher and we will get it back soon to review.

*Website: Supervisor Pernice noted that the new website is still in the design stage.

PUBLIC COMMENTS

*Mr. Frank Allen asked the Board if the Amish are exempt from laws. He stated that they do not have any safety equipment on their buggies. Supervisor Pernice asked Mr. Allen how he would like the Board to address the issue, as they are exempt from a lot because of Religious issues. There was discussion.

*Mr. Jason Clark, Vice President of the Norfolk Volunteer Fire Department, asked the Board for verification on the guard rails to be installed on Clinton Street for the Firemen's racing team safety. This is a new state requirement. The Fire Department will be having the guard rails installed and asked if the Town Board will accept them if they are within the Town Engineer's specifications. The Board agreed that they will accept the guard rails. There was discussion on the color.

*Mr. Lowell Todd noted that guard rails must either be galvanized or Adirondack Park Reserve Brown.

*Mr. Frank Allen asked if the Amish needed a permit to sell their garden vegetables. Code Enforcement Officer Leonard Halpern stated that this is controlled by the NYS Department of Agriculture and Markets and that they do have permits to do so. Mr. Allen also questioned building two houses on one property.

*Mr. Roger Conte asked the Board if there was a conflict of interest if a Town Board Member sold a house to an individual and then voted that individual into the Assessor position.

*Mr. Fran Allen asked why Local Law Enforcement isn't working in the daytime. Supervisor Pernice stated that it is a part-time department and that they do work some daytime hours.

*Mr. Roger Conte asked if it is a requirement that Town Board Members live in the Township. Deputy Supervisor Enslow answered Mr. Conte's questions stating that he did not sell the house to Mr. Szeliga, as it was sold by his mother's estate. He also stated that he may not be staying in Norfolk at this time, but he still maintains a residence here. Supervisor Pernice stopped the discussion.

UPDATE FROM AARON JARVIS ON PROJECTS

*Water Project: Mr. Aaron Jarvis, Town Engineer, stated that the final plans for the water project have been submitted to the NYS Department of Health. The tentative bid date is June 6th. He also reviewed the plans for a new water tank in Raymondville and the two wells on Sober Street that produce 350 gallons per minute each. There will also be a new pump house and looping of dead end mains to improve water quality.

*Sewer Project: Mr. Jarvis stated that the financing for the sewer project is in place with a sizable grant, 0% interest during construction and a low interest loan

for the duration of the project through the NYS Environmental Facilities Corp. He stated that the Environmental Reviews are done on the site and the final design should be done in one or two months. This project should go out for bid by mid-summer. The plans include fixing some mains on this side of Town to eliminate the infiltration of ground water. The pipes will be lined.

*Museum Addition: Mr. Jarvis stated he is working on the plans for the Museum addition. Mr. Roger Conte asked if the plans included a sprinkler system and Mr. Jarvis said no.

REPORTS:

*Police: The monthly report of Police Office in Charge Scott Bennett was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

Office Bennett noted that he has applied for a Federal Grant to purchase another new vehicle to help assist the Border Patrol. The grant will also provide for some daytime hours. Mr. Bennett noted that the new car just ordered has been delayed due to the salesman quitting.

*Court: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

*Dog Control: The monthly report of Dog Control Officer Matthew Kroeger was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

*Code Enforcement: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Town Clerk: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Highway Verbal: Highway Superintendent Larry Villnave noted that the clean up went good and thanked Mr. Halpern for his help. The cost is not in yet but will be soon.

Equipment Bids: Mr. Villnave stated he has reviewed the two bids for the tractor with the hydraulic boom mower and he recommends that the Board approve the purchase of the New Holland from Waldruff for \$87,740.00 including the joy stick. A motion was made by Supervisor Pernice and Councilwoman Gang to approve the purchase of the new equipment as recommended by Mr. Villnave.
All in Favor – Carried

Paving: Mr. Villnave stated that paving will begin on May 29th and they will be working on Bray Rd. Hill, Marsh Rd, Tiernan Ridge Rd. and a section of the Brouse Rd.

EXECUTIVE SESSION

A motion was made by Supervisor Pernice and Councilman Purvis to go into an Executive Session to discuss the proposed acquisition, sale or lease of real property. All in Favor – Carried

The meeting reconvened and no action was taken.

ACTION ITEMS

*Resignation from the Housing Authority: A motion was made by Councilwoman Gang and Councilman Harvey to accept the resignation of Donald Purvis from the Housing Authority. All voted in Favor except Councilman Purvis who abstained from voting. Carried

*Appoint member to the Housing Authority: Supervisor Pernice noted that there are two residents interested in being appointed to the Housing Authority. One is Councilwoman Jean Gang and the other is Mrs. Ellen Smith. Supervisor Pernice noted that it would be nice to have another Board member on the Housing Authority. A motion was made by Supervisor Pernice and Councilman Harvey to appoint Jean Gang to the Housing Authority. Three voted in Favor. Councilwoman Gang and Councilman Purvis abstained from voting. Carried

*Re-appoint Natalie Todd to the Housing Authority: When Natalie Todd was previously appointed to the Housing Authority she was out of Town and did not return to take her Oath of Office within the thirty day time frame. A motion was made by Deputy Supervisor Enslow and Councilman Harvey to re-appoint Natalie Todd to the Housing Authority. Three voted in Favor. Councilwoman Gang and Councilman Purvis abstained from voting. Carried

*Arena Report: An annual report of revenue for the arena was reviewed. Supervisor Pernice noted that the revenue was down \$3,000.00 from last year. Councilman Harvey noted that there was no cost for public skating this year and Mr. Butch Lavigne noted that some ice time on Saturday morning was not sold. Mr. Lavigne noted that there were more skaters this year and the season went well. A motion was made by Councilman Purvis and Councilman Harvey to approve the arena report as submitted. All in Favor – Carried

*Dog Officer Policy Manual: Supervisor Pernice noted that Dog Control Officer Matthew Kroeger has comprised a policy manual for Dog Control Procedure. It was reviewed and approved with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

*Highway Contract: Supervisor Pernice noted that there have been ongoing negotiations with the Highway Department to renew their three year contract. The new contract should have gone into effect on January 1, 2012. A motion was made by Councilman Harvey and Deputy Supervisor Enslow to approve the contract with changes discussed in the Executive Session. All in Favor – Carried

*Dowe Field: Supervisor Pernice has received a proposal from the Norfolk American Legion to lease Dowe Field from the Town. There was discussion. The Legion wants to develop a softball field for the Communities use. A motion was made by Supervisor Pernice and Councilwoman Gang to move ahead with approval of a ninety-nine year lease pending the Town Attorney's input. Four voted yes. Deputy Supervisor Enslow abstained from voting. Carried

*NNCS Summer Recreation Program: Supervisor Pernice has received a letter from NNCS requesting another donation of \$2,000.00 towards the summer recreation program to help keep it going. A motion was made by Councilwoman Gang and Councilman Purvis to approve the donation. All in Favor – Carried

*Resolution #5 of 2012: The Establishment of West Hatfield Water District in the Town of Norfolk, County of St. Lawrence and State of New York. The resolution was reviewed. A motion was made by Councilman Harvey and Supervisor Pernice to adopt the resolution. All in Favor – Carried

COUNCIL COMMENTS

There were none at this time.

APPROVE PAYMENT OF BILLS

Bills #68 – 90 in the amount of \$26,902.74 for the Highway Abstract and bills #252 – 313 in the amount of \$94,168.64 for the Regular Abstract were approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Deputy Supervisor Enslow. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Kevin Enslow
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Robert Harvey

Dated: May 15, 2012
Kathy M. Emlaw – Norfolk Town Clerk

