

Town of Norfolk  
Town Board Meeting  
April 09, 2012

The Norfolk Town Board held a regular monthly meeting on Monday, April 09, 2012 at 7:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang and Councilman Robert Harvey.

**PLEDGE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

**\*Regular Meeting of March 12, 2012:** The minutes of the regular Town Board meeting of March 12, 2012 were reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

**\*Public Hearing of March 26, 2012:** The minutes of the Public Hearing of March 26, 2012 for the West Hatfield Water District were reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilwoman Gang. All in Favor – Carried

**\*Special Meeting of March 26, 2012:** The minutes of the Special Meeting of March 26, 2012 held to approve the Resolution to Establish the West Hatfield Water District were approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

**PUBLIC COMMENTS**

\*Mr. Brent Murray requested that the Water District be extended out to his property on State Highway 310 as he would like to build duplexes. Supervisor Pernice stated that this would require another Water Extension District to be formed, engineered plans, and all residents in that area would absorb the cost. There was discussion. Mr. Michael Caskinette's property is currently where the last hydrant ends the water line. Mr. Caskinette is not hooked up to Town water. Supervisor Pernice stated that he and Town Engineer Aaron Jarvis will look at some measurements on Wednesday and get some cost estimates.

\*Mr. Charles Kader of Massena noted to the Board that a resident of a 400 acre farm located in Norfolk with a Bison heard has had many people from Norfolk call his phone number. He is tired of the harassment.

## REPORTS

**\*Monthly Police Report:** The monthly report of Police Officer in Charge Scott Bennett was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Harvey. All in Favor – Carried

Mr. Bennett noted that the Department has received an \$18,285.10 Homeland Security Grant to purchase a scanner that will read mug shots and prints. The system will be tied into Albany and eventually be part of a nationwide process. Mr. Bennett stated that only two or three departments in the County currently have the system. The St. Lawrence County Sheriff's Office has one now. A new dedicated phone line is required for operation of the system.

A motion was made by Supervisor Pernice and Councilwoman Gang to allow the phone line to be installed. All in Favor – Carried

**\*Monthly Court Report:** The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Purvis. All in Favor – Carried

**\*Monthly Dog Control Report:** The monthly report of Dog Control Officer Matthew Kroeger was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

**\*Monthly Code Enforcement Report:** The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

**\*Monthly Town Clerk Report:** The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

**\*Monthly Town Highway Superintendents Report:** Town Highway Superintendent Larry Villnave reported that he has ordered a zero turn mower through NYS Contract pricing through Kubota. It has a sixty inch deck and 31 horse diesel motor. Supervisor Pernice noted that Mr. Villnave will be getting prices on a new trailer for hauling equipment.

There was also discussion on the clean up scheduled for May 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>. Mr. Villnave will put a publication listing regulations in the paper. The brush issue will also be addressed.

## EXECUTIVE SESSION

An Executive Session was not required at this time.

## **ACTION ITEMS**

**\*Accept resignation of Eva Enache:** A motion was made by Councilman Purvis and Deputy Supervisor Enslow to accept the resignation of Eva Enache from the Housing Authority Board. All in Favor – Carried

**\*Appoint David Colbert:** A motion was made by Councilman Purvis and Councilman Harvey to approve the appointment of Mr. David Colbert to the Housing Authority Board. All in Favor – Carried

**\*Second Notice Fee:** A motion was made by Councilwoman Gang and Deputy Supervisor Enslow to approve setting \$2.00 as the second notice fee for tax collection. All in Favor – Carried

**\*Resolution to support I98 and improvements to US11:** A motion was made by Councilwoman Gang and Councilman Harvey to approve Resolution #4 of 2012 which supports the construction of Interstate 98 and improvements to US Route 11. All in Favor – Carried

## **COUNCIL COMMENTS**

\*Councilman Purvis asked the Board to consider putting an alternate member on the Housing Authority Board. Two of the current members are away on vacation and a decision needs to be made by the Board of who to hire to replace Carl Caskinette as Director of the Building at 3 East High St. before the end of April. There was discussion. Supervisor Pernice is looking into the legality of the alternate on that Board and does not have an answer yet.

A motion was made by Councilman Purvis and Councilwoman Gang to approve appointing Beverly Sabad as an alternate to the Housing Authority Board contingent of the legality of it. All in Favor – Carried

Deputy Supervisor Enslow stated he has installed all the new bases at the Raymondville Park and it is currently being used by two groups for practices. He has recently been down to tour the Norfolk Museum and feels that more storage there is necessary. Supervisor Pernice stated that Town Engineer Aaron Jarvis is working on the specs. There was discussion.

Supervisor Pernice noted that the NYS DOH is reviewing the final plans for the Water Project and it should go out for bid this month with construction scheduled to begin in June.

Supervisor Pernice also noted that the two AED units purchased are in.

Supervisor Pernice thanked Deputy Supervisor Enslow for his work on the Raymondville Park.

**APPROVE PAYING BILLS**

\*Bills #49 – 67 in the amount of \$14,262.93 for the Highway Abstract and bills #188 – 251 in the amount of \$48,595.98 for the Regular Abstract were approved for payment with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

**ADJOURNMENT**

The meeting was adjourned with a motion by Deputy Supervisor Enslow and Supervisor Pernice. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor – Kevin Enslow  
Councilman – Donald Purvis  
Councilwoman – Jean Gang  
Councilman – Robert Harvey

Dated: April 09, 2012  
Kathy M. Emlaw – Norfolk Town Clerk